

**Community Collaborative Virtual School
Special Meeting of the Board of Directors**

Agenda – Phone-In Board Meeting

100 East San Marcos Blvd., Suite 350, San Marcos, CA 92069
1185 Calle Dulce, Chula Vista, CA 91910 619-417-7730
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615
16222 Quail Rock Road, Ramona, CA 92065 760-300-5966
1160 Cuyamaca Avenue, Chula Vista, CA 91911 619-933-6176
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

Call In Number: 712-775-7031 Access Code: 870836

Thursday, January 17, 2019 at 9:45a.m.

MISSION STATEMENT

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and the sharing of resources.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community Collaborative Virtual School at 760-494-9646.

1. **Call to Order and Roll Call**

Time _____ a.m.

1.1. Roll Call

William Hall	President
Michael Humphrey	Vice President
Susan Houle	Clerk
Steve Fraire	Member
David Franklin	Member

Action

2. Approve/Adopt Agenda

It is recommended the Board of Directors adopt as presented, the agenda for the Special Board Meeting of January 17, 2019.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. Public Comment – Closed Session

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. Adjourn to Closed Session

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

5. Closed Session

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

- A. Personnel Matters (as per Government Code 54957)
- B. Legal Matters (as per Government Code section 54956)

6. Reconvene Regular Meeting

7. Pledge of Allegiance

Led by _____

8. Public Comments/Recognition/Reports

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Discussion

9. Correspondence/Proposals/Reports

9.1. Program Update

9.2. CEO Update

9.3. Notice of Completion of Mandatory Staff Training

10. Consent Agenda

10.1. Minutes of the Regular Board Meeting that was held on December 6, 2018

10.2. Check Register: December 1 - 31, 2019 - CPCS

10.3. Check Register: December 1 - 31, 2018 - CCV-Sage Oak Charter

10.4. Check Register: December 1 - 31, 2018 - CCV-Keppel Partnership

10.5. Mileage Reimbursement Rates for 2019

10.6. Job Description: Healthy Youth Instructor – Stipend

Action

Enclosure

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11. Personnel Services

11.1. Resignation/Release of Certificated Employees – CPCS

It is recommended that the Board approve the resignation/release of the following certificated employees:

Employee Number	Position	Program	Effective Date
A07L	Special Education Case Manager	Excel Academy	12/31/18

Action

Enclosure

Roll Call Vote:

William Hall

Michael Humphrey

Susan Houle

Steve Fraire

David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.2. Approval of Certificated Employees – CCV Sage Oak Charter

It is recommended that the Board approve the position for the following certificated employees:

Employee Number	Position	Program	Effective Date
A0JB	CIR:Regional Mentor to Teacher Facilitator/ Compliance Coordinator	Sage Oak	12/1/18
A0JQ	CIR:Teacher Facilitator to Regional Mentor/Teacher Facilitator	Sage Oak	12/10/18
A016	VAPA Scholar	Sage Oak	1/7/19
A020	Test Site Coordinator (Stipend)	Sage Oak	2/13/19

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11.3. Approval of Certificated Positions – CCV Sage Oak Charter

It is recommended that the Board approve the following certificated positions:

Position	Program
Teacher Facilitator Trainee (4)	Sage Oak
Teacher Facilitator (4)	Sage Oak
Health Youth Instructor - Stipend 2018/19	Sage Oak
Health Youth Instructor - Stipend 2019/20	Sage Oak

Roll Call Vote:

William Hall
Michael Humphrey

Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11.4. Approval of Classified Employees – CCV Sage Oak Charter

It is recommended that the Board approve the contract for the following classified employees:

Employee Number	Position	Program	Effective Date
A00V	Accounts Payable Manager Exempt to Non-Exempt	Sage Oak	1/1/19
A0LU	High School Registrar	Sage Oak	1/7/19
A00G	Registrar Coordinator (Salary Reallocation)	Sage Oak	1/20/19

Action
Enclosure

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11.5. Internship Agreement with National University, Sanford College for Education for School Psychology

It is recommended that the Board approve the internship agreement with National University for the remainder of the school year, 1/7/19 – 6/28/19.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11.6. Science Wet Lab Curriculum – Cal Pac

It is recommended that the Board approve science teachers time outside their workweek to spend 40-60 hours each (3 teachers) to update their Science Wet Lab curriculum for 2018/19 school year.

Action
Enclosure

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12. Business/Financial Services

12.1. Document Tracking Services Agreement

It is recommended that the Board approve the agreement with Document Tracking Services for services for one (1) year effective 1/1/19.

Action
Enclosure

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12.2. DocuSign Agreement

It is recommended that the Board approve the proposal from DocuSign for renewal services for the period 12/21/18 – 12/20/19.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12.3. FEV Tutoring - CalPac

It is recommended that the Board approve the agreement with FEV Tutoring for online tutoring for CalPac 6-8 grade students for the remainder of the 2018/19 school year.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12.4. Nepris - CalPac

It is recommended that the Board approve the quote from Nepris for the online platform. Nepris' online platform will enable CalPac (Customer) to engage educators and students with the business community around the world to bring real world relevance and career exposure to students in K-12.

Roll Call Vote:

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

13. Calendar

The next scheduled meeting will be virtual on February 7, 2019.

14. Board Comments

15. CEO Comments

16. Adjournment

The Regular meeting of the Board of Directors adjourned at _____ a.m.

Action

William Hall
Michael Humphrey
Susan Houle
Steve Fraire
David Franklin

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, please contact Community Collaborative Virtual School
Telephone, 760-494-9646