

**Community Collaborative Virtual School
Special Meeting of the Board of Directors**

Agenda – Board Meeting

1515 Hotel Circle South, San Diego, CA
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

Call In Number: 563-999-2090 Access Code: 309573

Thursday, March 8, 2018 9:30a.m.

MISSION STATEMENT

Our mission is to create a diverse and individualized learning environment that supports every student and strengthens relationships between families, programs, authorizers, and the community. With a strong foundation of award winning educator experience, we provide organizational and professional support to charter programs so that they can focus on creating customizable learning for any student.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter School at 949-502-5589.

1. **Call to Order and Roll Call**

Time _____ a.m.

1.1. Roll Call

William Hall	President
Steve Fraire	Vice President
Susan Houle	Clerk
Michael Humphrey	Member
David Franklin	Member
Ruben Zepeda II	Member (Non-Voting)

Action

2. **Approve/Adopt Agenda**

It is recommended the Board of Directors adopt as presented, the agenda for the Special Board Meeting of March 8, 2018.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. **Public Comment – Closed Session**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. **Adjourn to Closed Session**

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

5. **Closed Session**

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

A. Personnel Matters: Pursuant to Government Code Section 54957

B. Legal Matters: Pursuant to Government Code section 54956.

6. **Reconvene Regular Meeting**

7. **Pledge of Allegiance**

Led by _____

8. **Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is no intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Discussion

9. Presentation/Proposals/Reports

- 9.1. Second Interim Financial Report – California Pacific Charter School**
- 9.2. Second Interim Financial Report – CCVS-Keppel Partnership Academy**
- 9.3. Second Interim Financial Report – CCVS-Sage Oak Charter School**
- 9.4. Board Bylaws – First Reading**
- 9.5. “The 21 Irrefutable Laws of Leadership” Chapter 16**

Action
Enclosure

10. Consent Agenda

- 10.1. Minutes of the Regular Board Meeting February 8, 2018**
- 10.2. Check Register: February 1-28, 2018 – California Pacific Charter**
- 10.3. Check Register: February 1-28, 2018 – CCVS-Keppel Partnership**
- 10.4. Check Register: February 1-28, 2018 – CCVS-Sage Oak Charter**
- 10.5. SARC Report 2016/17 – California Pacific Charter Schools**
- 10.6. Track A Calendars 2018/19**
- 10.7. Job Descriptions**

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11. Personnel Services

Action
Enclosure

11.1. Approval of Certificated Employees – CPCS

It is recommended that the Board approve the contract of the following certificated employee:

Employee Number	Position	Program	Effective Date
A02Y	CIR adding Dept. Chair and Lead Guidance Counselor stipends	CalPac	7/1/17
A0C2	SpEd Education Specialist .6 FTE	CalPac	3/1/18
TBD	CTE Teacher	CalPac	7/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.2. Resignation/Release of Certificated Employees – CPCS

It is recommended that the Board ratify the resignation/release of the following certificated employees:

Employee Number	Position	Program	Effective Date
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A0BY	SpEd Education Specialist	CalPac	2/16/18
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Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.3. Approval of Track A Employee Stipends – CCVS-KPA

It is recommended that the Board approve the HR report of stipends for current employees who will be Track A employees of CCVS-Keppel Partnership Academy for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.4. Approval of Track A Employee Stipends – CPCS

It is recommended that the Board approve the HR report of stipends for current employees who will be Track A employees of California Pacific Charter Schools for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.5. Approval of Track A Employee Stipends – CCVS-Sage Oak

It is recommended that the Board approve the HR report of stipends for current employees who will be Track A employees of CCVS-Sage Oak Charter School for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.6. Approval of Track A Employee Contracts – CPCS

It is recommended that the Board approve the HR report of contracts for the following external employees who will be Track A employees of California Pacific Charter Schools for the 2018/19 school year:

Employee Number	Position	Program	Effective Date
TBD	Jumpstart Temporary Assistant Clerk (3)	CalPac	4/1/18
TBD	Jumpstart Online Teacher	CalPac	6/18/18
TBD	Jumpstart Education Support Clerk	Excel	

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.7. Approval of Track A Employee Contracts – CCVS-KPA/SOCS

It is recommended that the Board approve the HR report of contracts for the following external employees who will be Track A employees of CCVS-Keppel Partnership Academy and CCVS-Sage Oak Charter School for the 2018/19 school year:

Employee Number	Position	Program	Effective Date
TBD	Jumpstart Online SpEd Education Specialist	CalPac	6/18/18
A09T	Jumpstart Online Teacher	CalPac	6/18/18
A09V	Jumpstart Online Teacher	CalPac	6/18/18
A09W	Jumpstart Online Teacher	CalPac	6/18/18
A09S	Jumpstart Online Teacher	CalPac	6/18/18
A0A1	Jumpstart Online Teacher	CalPac	6/18/18
A09Z	Jumpstart Online Teacher	CalPac	6/18/18
A0AA	Jumpstart Online Teacher	CalPac	6/18/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.8. Approval of Track A Employee Contracts – CCVS-KPA

It is recommended that the Board approve the HR report of contracts for the following external employees who will be Track A employees of CCVS-Keppel Partnership Academy for the 2018/19 school year:

Employee Number	Position	Program	Effective Date
TBD	Jumpstart Principal – Keppel (2)	Keppel Track A	6/18/18
TBD	Jumpstart K-8 Teacher Site Based	Keppel Track A	6/18/18
TBD	Jumpstart Classified Assistant	Keppel Track A	TBD
TBD	Jumpstart Custodian	Keppel Track A	TBD

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.9. Approval of Track A Employee Contracts – CCVS-Sage Oak Charter

It is recommended that the Board approve the HR report of contracts for the following external employees who will be Track A employees of CCVS-Sage Oak Charter School for the 2018/19 school year:

Employee Number	Position	Program	Effective Date
TBD	Jumpstart K-8 Teacher Site Based	Helendale Track A	6/18/18
TBD	Jumpstart Classified Assistant	Helendale Track A	TBD
TBD	Jumpstart Custodian	Helendale Track A	TBD

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12. Business/Financial Services

Action
Enclosure

12.1. Independent Auditor Selection – 2017/18 & 2018/19

It is recommended that the Board approve the selection of CliftonLarsonAllen, LLP to complete the 2017/18 and 2018/19 audit for California Pacific Charter Schools, CCVS-Sage Oak Charter School and CCVS-Keppel Partnership Academy.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.2. Second Interim Financial Report – California Pacific Charter Schools

It is recommended that the Board approve the Second Interim financial report for California Pacific Charter Schools.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.3. Second Interim Financial Report – CCVS-Keppel Partnership Academy

It is recommended that the Board approve the Second Interim financial report for CCVS-Keppel Partnership Academy.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

- 12.4. Second Interim Financial Report – CCVS-Sage Oak Charter School**
It is recommended that the Board approve the Second Interim financial report for CCVS-Sage Oak Charter School.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

- 12.5. DocuSign Contract – California Pacific Charter Schools**
It is recommended that the Board approve the contract from DocuSign for a one-year period effective March 29, 2018.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

- 12.6. BambooHR Contracts – CCVS-Sage Oak Charter**
It is recommended that the Board approve the 2-month contract from BambooHR for May and June 2018 along with the one-year contract for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

- 12.7. Yup Contract – CCVS-Sage Oak Charter**
It is recommended that the Board approve the contract with Yup for online math tutoring for CCVS-Sage Oak Charter students during the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

- 12.8. Track A Revenue Requests – CalPac**
It is recommended that the Board approve the Track A revenue requests for purchases by CalPac with Track A funds earned in 2017/18.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

- 12.9. Yup Contract – CalPac**
It is recommended that the Board approve the contract with Yup for online math tutoring for CalPac students to use during the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.10. APlus+ Contract – CalPac

It is recommended that the Board approve the contract with APlus+ for services provided to CalPac for March 1, 2018 to June 30, 2019.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.11. Turnitin Contract – CalPac

It is recommended that the Board approve the contract with Turnitin for services provided to CalPac for a 2-year period of July 15, 2018 to July 14, 2020.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.12. Gale Cengage Learning Contract – CalPac

It is recommended that the Board approve the contract with Gale Cengage Learning for access to online academic databases for CalPac for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

13. Calendar

The next scheduled meeting is a Board Workshop on March 26th at the Omni Hotel in San Diego. The next Board meeting is a phone in meeting on April 12, 2018.

14. Board Comments

15. CEO Comments

Action

16. Adjournment

The Special meeting of the Board of Directors adjourned at _____ a.m.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, please contact California Collaborative Virtual School
Telephone, 760-494-9646