

Community Collaborative Virtual School
Regular Meeting of the Board of Directors
Agenda – Phone-In Board Meeting

100 East San Marcos Blvd., Suite 350, San Marcos, CA 92069
1185 Calle Dulce, Chula Vista, CA 91910 619-417-7730
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615
16222 Quail Rock Rd., Ramona, CA 92065 760-300-5966
1160 Cuyamaca Avenue, Chula Vista, CA 91911 619-933-6176
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

Call In Number: 563-999-2090 Access Code: 481871

Thursday, August 9, 2018 8:00a.m.

MISSION STATEMENT

Our mission is to create a diverse and individualized learning environment that supports every student and strengthens relationships between families, programs, authorizers, and the community. With a strong foundation of award winning educator experience, we provide organizational and professional support to charter programs so that they can focus on creating customizable learning for any student.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community Collaborative Virtual School at 760-494-9646.

1. Call to Order and Roll Call

Time _____ a.m.

1.1. Roll Call

William Hall	President
Michael Humphrey	Vice President
Susan Houle	Clerk
Steve Fraire	Member
David Franklin	Member
Ruben Zepeda III	Non-Voting Member

Action

2. **Approve/Adopt Agenda**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of August 9, 2018.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. **Public Comment – Closed Session**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. **Adjourn to Closed Session**

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

5. **Closed Session**

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

A. Personnel Matters (as per Government Code 54957)

B. Legal Matters (as per Government Code section 54956)

6. **Reconvene Regular Meeting**

7. **Pledge of Allegiance**

Led by _____

8. **Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is no intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Action
Enclosure

9. Consent Agenda

- 9.1. Minutes of the Regular Board Meeting on June 14, 2018**
- 9.2. Minutes of the Regular Board Meeting on June 28, 2018**
- 9.3. Minutes of the Special Board Meeting on July 11, 2018**
- 9.4. Check Register: June 1 – June 30, 2018 – California Pacific Charter Schools**
- 9.5. Check Register: June 1 – June 30, 2018-CCVS-Sage Oak Charter School**
- 9.6. Check Register: June 1 – June 30, 2018-CCVS-Keppel Partnership Academy**
- 9.7. Check Register: July 1 – July 31, 2018-California Pacific Charter Schools**
- 9.8. Check Register: July 1 – July 31, 2018-CCVS-Sage Oak Charter School**
- 9.9. Check Register: July 1 – July 31, 2018-CCVS-Keppel Partnership Academy**
- 9.10. Williams/Valenzuela 4th Quarter Report – California Pacific Charter School**
- 9.11. Williams/Valenzuela 4th Quarter Report – CCVS-Sage Oak Charter School**
- 9.12. Williams/Valenzuela 4th Quarter Report – CCVS-Keppel Partnership**
- 9.11. Job Descriptions**

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

10. Personnel Services

10.1. Resignation/Release of Classified Employee – CCVS-Sage Oak Charter

It is recommended that the Board approve the resignation/release of the following certificated employee:

Employee Number	Position	Program	Effective Date
A0CC	Education Support Clerk	Sage Oak	7/20/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

10.2. Approval of Certificated Employees – CCVS-Sage Oak Charter

It is recommended that the Board approve the contract for the following certificated employees:

Employee Number	Position	Program	Effective Date
A01Y	Assistant Director, Student Services and Track A (Salary Increase)	Sage Oak	7/1/18
A0IC	Teacher Facilitator Trainee	Sage Oak	7/9/18
181914	CIR: Teacher Facilitator/Education Coordinator to Teacher Facilitator	Sage Oak	8/1/18

A0KM	Resource Specialist	Sage Oak	8/1/18
A006	Regional Mentor/Teacher Facilitator	Sage Oak	8/1/18
A01X	Regional Mentor/Teacher Facilitator/Test Site Coordinator	Sage Oak	8/1/18
181911	Education Advisor	Sage Oak	8/1/18
A0I5	Education Advisor	Sage Oak	8/1/18
A0IC	Teacher Facilitator	Sage Oak	8/1/18
181910	Education Advisor	Sage Oak	8/1/18
181912	SpEd Program Specialist	Sage Oak	8/10/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

10.3. Approval of Classified Employee – CCVS-Sage Oak Charter

It is recommended that the Board approve the contract of the following classified employee:

Employee Number	Position	Program	Effective Date
181913	Temporary Registrar Assistant Clerk	Sage Oak	8/10/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

10.4. Approval of Classified Position – CCVS-Sage Oak Charter

It is recommended that the Board approve the position of the following classified employee:

Employee Number	Position	Program	Effective Date
TBD	Human Resources Clerk (.5 FTE)	Sage Oak	TBD

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

10.5. Approval of Certificated Employee – California Pacific Charter

It is recommended that the Board approve the contract for the following certificated employee:

Employee Number	Position	Program	Effective Date
A07E	Assistant Education Lead (Stipend)	Excel	8/1/18
A04E	PLC Coordinator (Stipend)	CalPac	8/1/18
181917	Online Teacher	CalPac	8/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

10.6. Approval of Classified Employees – California Pacific Charter

It is recommended that the Board approve the contract of the following classified employee:

Employee Number	Position	Program	Effective Date
A057	Human Resources Administrator (Salary Increase)	Excel	7/1/18
181904	CIR: Vendor Relations/Community Lead to Community and Vendor Lead	Excel	7/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

10.7. Approval of Classified Position – California Pacific Charter

It is recommended that the Board approve the contract of the following external certificated employees:

Employee Number	Position	Program	Effective Date
TBD	Vendor Clerk III	Excel	TBD

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

10.8. Approval of Administrative Employee

It is recommended that the Board approve the contract of the following administrative employee:

Employee Number	Position	Program	Effective Date
A07J	CEO	Admin	7/1/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

10.9. Attendance Incentive Plan – CalPac

It is recommended that the Board approve the plan of giving each teacher a \$1000 based on a schoolwide goal of 85% ADA, to be paid at the end of the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

10.10. Eligibility for Benefits – 2018/19

It is recommended that the Board approve a \$550 allocation for Education Advisors with 11-17 students and a \$900 allocation for Education Advisors with 18 or more students to be used toward benefits for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11. Business/Financial Services

11.1. Resolution Regarding Bank Accounts

It is recommended that the Board approve the resolution to authorize the new Director of HR as a signer on the California Pacific Charter Schools, CCVS-Sage Oak Charter School and CCVS-Keppel Partnership Academy bank accounts, effective August 13, 2018.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.2. Special Education Vendor Contract

It is recommended that the Board approve the contract with Auditory Processing Center who will be used as an Independent Education Evaluation (IEE) provider for a Special Education student of CCVS-Sage Oak Charter School.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.3. Curriculum Associates Agreement – Excel Academy

It is recommended that the Board approve the agreement with Curriculum Associates for a one-year subscription of iReady Diagnostic and Instruction for math and reading for students of Excel Academy for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.4. Mobile Beacon Contract Renewal – Excel Academy

It is recommended that the Board approve the contract renewal with Mobile Beacon for wireless service of 70 hotspots to be used by staff of Excel Academy for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.5. Shmoop Contract – Edison Polytechnic Academy

It is recommended that the Board approve the contract with Shmoop for online course package and online test prep for 50 students of Edison Polytechnic Academy for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.6. Odysseyware Contract – Edison Polytechnic Academy

It is recommended that the Board approve the contract with Odysseyware for access to online curriculum for 20 students of Edison Polytechnic Academy for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12. Education/Student Services

12.1. Parent/Student Handbook 2018/19 - CalPac

It is recommended that the Board approve the Parent/Student handbook for students of CalPac for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13. Policy Development

13.1. Retention Policy TK-8 – Sage Oak

It is recommended that the Board approve the Retention Policy for TK-8th grade students of CCVS-Sage Oak Charter School

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13.2. iPad User Agreement Policy – Sage Oak

It is recommended that the Board approve the iPad User Agreement policy for all employees of CCVS-Sage Oak Charter School.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

14. Calendar

The next scheduled meeting is a virtual meeting on September 13, 2018.

15. Board Comments

16. CEO Comments

Action

17. Adjournment

The Regular meeting of the Board of Directors adjourned at _____ a.m.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, please contact Community Collaborative Virtual School

Telephone, 760-494-9646