

**Community Collaborative Virtual School  
Special Meeting of the Board of Trustees  
Agenda – Board Meeting**

222 North Vineyard Avenue, Ontario, CA 91764  
1782 La Costa Meadows Drive, Suite 102, San Marcos, CA 92078  
1185 Calle Dulce, Chula Vista, CA 91910 619-417-7730  
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

Call In Number: 712-775-7031 Access Code: 707489  
Monday, August 14, 2017 2:30p.m.

**MISSION STATEMENT**

Our mission is to create a diverse and individualized learning environment that supports every student and strengthens relationships between families, programs, authorizers, and the community. With a strong foundation of award winning educator experience, we provide organizational and professional support to charter programs so that they can focus on creating customizable learning for any student.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE:**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting California Pacific Charter School at 949-502-5589.

**1. Call to Order and Roll Call**

Time \_\_\_\_\_ p.m.

1.1. Roll Call

William Hall	President
Steve Fraire	Vice President
Susan Houle	Clerk
Michael Humphrey	Member
David Franklin	Member

Action

**2. Approve/Adopt Agenda**

It is recommended the Board of Trustees adopt as presented, the agenda for the Special Board Meeting of August 14, 2017.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**3. Public Comment – Closed Session**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

Action

**4. Adjourn to Closed Session**

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**5. Closed Session**

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

**A. Personnel Matters (as per Government Code 54957)**

**1. PUBLIC EMPLOYMENT**

Title: CEO

**5.1 Report of Action Taken in Closed Session**

The Board will report any action taken in closed session as required by law.

**6. Reconvene Regular Meeting**

Time \_\_\_\_\_ p.m.

Action

**7. Pledge of Allegiance**

Led by \_\_\_\_\_

**8. Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Trustees card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is no intended to be a question and answer period. If you have questions for the Board, please provide the

Board President with a written copy and an administrator will provide answers at a later date.

**9. Board Organization**

Action

**9.1. Election of Board President**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action

**9.2. Election of Board Vice President**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action

**9.3. Election of Board Clerk**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action

Enclosure

**10. Consent Agenda**

**10.1. Minutes from Regular Board Meeting on July 27, 2017**

**10.2. Check Register - July 1 to July 31, 2017 – CPCS**

**10.3. Job Descriptions**

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action

Enclosure

**11. Personnel Services**

**11.1. Approval of Classified Employee – California Pacific Charter Schools**

It is recommended that the Board approve the contract of the following classified employees:

<b>Employee Number</b>	<b>Position</b>	<b>Program</b>	<b>Effective Date</b>
A04X	SpEd Assistant	CalPac	8/28/17

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action

Enclosure

**11.2. Approval of Certificated Employees – California Pacific Charter Schools**

It is recommended that the Board approve the contract of the following certificated employee:

<b>Employee Number</b>	<b>Position</b>	<b>Program</b>	<b>Effective Date</b>
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A07L	SAI Provider .5 for Excel (COR From CalPac to Excel)	Excel	8/14/17
A04P	CTE Business Teacher	CalPac	8/14/17

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.3. Approval of Certificated Employees – Keppel Partnership Academy**

It is recommended that the Board approve the contract of the following certificated employee:

Employee Number	Position	Program	Effective Date
A08K	Education Specialist (COR CPCS to KPA)	KPA	8/1/17

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.4. Approval of Administrative Employees**

It is recommended that the Board approve the contract of the following administrative employee:

Employee Number	Position	Program	Effective Date
A07J	CEO	Admin	8/1/17

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.5. Approval of Track A Additional Hours – CPCS**

It is recommended that the Board approve the HR Report of a one-time payment for additional hours worked by current California Pacific Charter Schools employees.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.6. Employee Handbook Updates**

It is recommended that the Board approve the updates to the Community Collaborative Virtual School Employee Handbook.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**12. Business Services**

Action  
Enclosure

**12.1. Charter Asset Management Funding Contract – KPA**

It is recommended that the Board approve the Factoring and Security Agreement from Charter Asset Management for Keppel Partnership Academy.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**12.2. Charter Asset Management Funding Contract – Sage Oak Charter**

It is recommended that the Board approve the Factoring and Security Agreement from Charter Asset Management for Sage Oak Charter School.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**12.3. Waisman Consulting – Contract Termination**

It is recommended that the Board accept the 45-day notice from Waisman Consulting to terminate their 2017/18 contract with California Pacific Charter Schools, effective September 23, 2017.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**12.4. CTE Consultant Proposal/Agreement 2017/18**

It is recommended that the Board approve the proposal/agreement for Marie Perotti as CTE Consultant for the 2017/18 school year.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**13. Calendar**

The next scheduled board meeting is virtual on September 14, 2017.

**14. Board Comments**

**15. CEO Comments**

Action

**16. Adjournment**

The Special meeting of the Board of Trustees adjourned at \_\_\_\_p.m.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

FOR MORE INFORMATION

For more information concerning this agenda, please contact California Pacific Charter School

Telephone, 949-502-5589