

Community Collaborative Virtual School
Regular Meeting of the Board of Directors
Agenda – Phone-In Board Meeting

100 East San Marcos Blvd., Suite 350, San Marcos, CA 92069
1185 Calle Dulce, Chula Vista, CA 91910 619-417-7730
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615
16222 Quail Rock Road, Ramona, CA 92065 760-300-5966
1160 Cuyamaca Avenue, Chula Vista, CA 91911 619-933-6176
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

Call In Number: 712-775-7031 Access Code: 857147
Thursday, September 13, 2018 8:30a.m.

MISSION STATEMENT

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and the sharing of resources.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community Collaborative Virtual School at 760-494-9646.

1. Call to Order and Roll Call

Time _____ a.m.

1.1. Roll Call

William Hall	President
Michael Humphrey	Vice President
Susan Houle	Clerk
Steve Fraire	Member
David Franklin	Member
Ruben Zepeda III	Non-Voting Member

Action

2. **Approve/Adopt Agenda**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of September 13, 2018.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. **Public Comment – Closed Session**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. **Adjourn to Closed Session**

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

5. **Closed Session**

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

A. Personnel Matters (as per Government Code 54957)

B. Legal Matters (as per Government Code section 54956)

6. **Reconvene Regular Meeting**

7. **Pledge of Allegiance**

Led by _____

8. **Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is no intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Discussion

9. Correspondence/Proposals/Reports

9.1. Vantaggio HR Audit Report - Presentation

9.2. Improving Attendance – Presentation

9.3. Supporting the American Foundation for Suicide Prevention

9.4. Program Updates

9.5. Assessment and Accountability Calendar 2018/19

9.6. Northern California Charter Petition Review

Action
Enclosure

10. Consent Agenda

10.1. Minutes of the Regular Board Meeting on August 9, 2018

10.2. Check Register: August 1 – August 31, 2018 – CPCS

10.3. Check Register: August 1 – August 31, 2018 - CCV-Sage Oak Charter

10.4. Check Register: August 1 – August 31, 2018 - CCV-Keppel

10.5. Job Descriptions

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11. Personnel Services

11.1. Approval of Certificated Employees – CCV-Sage Oak Charter

It is recommended that the Board approve the contract for the following certificated employees:

Employee Number	Position	Program	Effective Date
A0IJ	Education Advisor	Sage Oak	9/1/18
A0IC	Teacher Facilitator	Sage Oak	9/1/18
181920	SpEd Program Specialist	Sage Oak	9/17/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.2. Approval of Certificated Positions – CCV-Sage Oak Charter

It is recommended that the Board approve the position for the following certificated employees:

Employee Number	Position	Program	Effective Date
TBD	Speech and Language Pathologist	Sage Oak	TBD

TBD	SpEd Case Manager (2)	Sage Oak	TBD
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Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.3. Approval of Classified Employees – CCV-Sage Oak Charter

It is recommended that the Board approve the contract for the following classified employees:

Employee Number	Position	Program	Effective Date
A0L5	Education Support Clerk	Sage Oak	9/4/18
A0BL	CIR: Education Support Coordinator to Vendor Services and IT Manager	Sage Oak	9/14/18
A081	CIR: Vendor Purchasing Manager to Payroll & Accounts Payable Manager	Sage Oak	9/14/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.4. Approval of Classified Positions – CCV-Sage Oak Charter

It is recommended that the Board approve the position for the following classified employees:

Employee Number	Position	Program	Effective Date
TBD	IT Coordinator	Sage Oak	TBD

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.5. Resignation/Release of Certificated Employees – CPCS

It is recommended that the Board approve the resignation/release of the following certificated employees:

Employee Number	Position	Program	Effective Date
A07U	Teacher of Record	Excel	8/14/18
A06X	Teacher of Record	Excel	8/17/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.6. Resignation/Release of Certificated Employees – CCV-Keppel

It is recommended that the Board approve the resignation/release of the following certificated employees:

Employee Number	Position	Program	Effective Date
A0A5	Teacher of Record	Excel	6/27/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.7. Approval of Certificated Employees – California Pacific Charter

It is recommended that the Board approve the contract for the following certificated employee:

Employee Number	Position	Program	Effective Date
A06W	CIR: Teacher of Record to Teacher of Record/WASC Coordinator	Excel	8/1/18
A07L	SpEd Case Manager (Salary change)	Excel	8/1/18
A06V	CTE Teacher (Stipend)	Excel	8/1/18
A04X	Substitute Teacher	CalPac	8/24/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.8. Approval of Classified Employees – California Pacific Charter

It is recommended that the Board approve the contract for the following classified employees:

Employee Number	Position	Program	Effective Date
A0L6	Vendor Clerk II	Excel	9/4/18
181922	AVID Tutor	CalPac	9/19/18

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.9. Approval of Certificated Positions – California Pacific Charter

It is recommended that the Board approve the position for the following certificated employees:

Employee Number	Position	Program	Effective Date
TBD	Speech and Language Pathologist (3 – .5FTE)	Admin	TBD
TBD	SpEd Moderate/Severe Teacher	Admin	TBD
TBD	Occupational Therapist (.5 FTE)	Admin	TBD
TBD	Certified Occupational Therapy Assistants (3)	Admin	TBD

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11.10. Teacher of Record Training Manual 2018/19 – Excel Academy

It is recommended that the Board approve the Teacher of Record Training Manual to be used by Excel Academy for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12. Business/Financial Services

12.1. Gobo Agreement

It is recommended that the Board approve the 3-year agreement with Gobo LLC for an LCAP infographic template to be used for California Pacific Charter Schools, CCVS-Sage Oak Charter School and CCVS-Keppel Partnership Academy LCAP reports.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.2. D’Amato Law Corp. Agreement

It is recommended that the Board approve the agreement with D’Amato Law Corporation for general legal advice and counsel, as needed by California Pacific Charter Schools, CCVS-Sage Oak Charter School and CCVS-Keppel Partnership Academy.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.3. MicroAge Proposal

It is recommended that the Board approve the proposal from MicroAge for a 3-year subscription of ESET Endpoint Protection Standard, an anti-virus to protect all CalPac and Excel Academy staff computers.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.4. Unaudited Actuals Financial Report 2017/18 - CPCS

It is recommended that the Board approve the Unaudited Actuals Financial Report dated July 1, 2017 to June 30, 2018 for California Pacific Charter Schools.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.5. Unaudited Actuals Financial Report 2017/18 – CCV-Keppel

It is recommended that the Board approve the Unaudited Actuals Financial Report dated July 1, 2017 to June 30, 2018 for CCV-Keppel Partnership Academy.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.6. Unaudited Actuals Financial Report 2017/18 – CCV-Sage Oak

It is recommended that the Board approve the Unaudited Actuals Financial Report dated July 1, 2017 to June 30, 2018 for CCV-Sage Oak Charter.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.7. ParentSquare Subscription 2018/19 – CalPac

It is recommended that the Board approve the subscription with ParentSquare for a communication platform that syncs with the SIS to be used by CalPac students during the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.8. Edmentum/Exact Path Quote 2018/19 – CalPac

It is recommended that the Board approve the quote from Edmentum for access to Exact Path-Core Library to be used for CalPac students during the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.9. Vendor Packet 2018/19 – Sage Oak

It is recommended that the Board approve the VCI Vendor Packet to be used by Sage Oak for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

12.10. Vendor Renewal Letter 2018/19 – Sage Oak

It is recommended that the Board approve the Vendor Renewal letter to be sent to returning Sage Oak vendors for the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

13. Education/Student Services

Action
Enclosure

13.1. Student/Parent Handbook 2018/19 – Excel Academy

It is recommended that the Board approve the Student/Parent Handbook for students of Excel Academy during the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

13.2. Parent/Student Handbook 2018/19 – Sage Oak

It is recommended that the Board approve the Parent/Student Handbook for students of Sage Oak during the 2018/19 school year.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

14. Calendar

The next scheduled meeting is a virtual meeting on October 11, 2018.

15. Board Comments

16. CEO Comments

Action

17. Adjournment

The Regular meeting of the Board of Directors adjourned at _____ a.m.

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, please contact Community Collaborative Virtual School

Telephone, 760-494-9646