

CALIFORNIA PACIFIC CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Minutes

Tuesday, January 11, 2022
Regular Meeting Begins at 5:00 p.m.
Closed Session Begins at 5:10 p.m.
Regular Meeting Reconvene at 6:00 p.m.



**California Pacific
Charter Schools**

1850 Peary Way, Livermore, CA 94550
4820 Renovo Way, San Diego, CA 91124
32706 Spun Cotton Drive, Winchester, CA 92596
19 Las Flores Drive, Chula Vista, CA 91910
16774 Carob Avenue, Chino Hills, CA 91709

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 864 2750 7765

Join URL: <https://us06web.zoom.us/j/86427507765>

1. CALL TO ORDER AND ROLL CALL

Time: 5:00 p.m.

1.1. Roll Call

Kelly Wylie	President	<i>Present</i>
Dr. Shirley Peterson	Vice President	<i>Present</i>
Tanya Rogers	Clerk	<i>Present</i>
Bill Howard	Member	<i>Present</i>
Jason McFaul	Member	<i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the regular Board meeting of January 11, 2022.

Moved by SPeterson

Seconded by JMcFaul

Roll Call Vote:

Ayes Nays Abstained Absent

Kelly Wylie

X

Dr. Shirley Peterson

X

Tanya Rogers	X
Bill Howard	X
Jason McFaul	X

Motion carried unanimously, 5-0.

3. BOARD GOVERNANCE

3.1. (Action) Approval of Resolution No. 2022-1-11 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361

It is recommended the Board approve Resolution No. 2022-1-11 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

Option 1

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

Option 2

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

Board Members selected Option 1 due to the current situation.

Moved by TRogers	Seconded by BHoward
<u>Roll Call Vote:</u>	<u>Ayes</u> <u>Nays</u> <u>Abstained</u> <u>Absent</u>
Kelly Wylie	X
Dr. Shirley Peterson	X
Tanya Rogers	X
Bill Howard	X
Jason McFaul	X

Motion carried unanimously, 5-0.

4. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

There were no public comments.

5. ADJOURN TO CLOSED SESSION

Time: 5:03 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by BHoward	Seconded by JMcFaul			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Kelly Wylie	X			
Dr. Shirley Peterson	X			
Tanya Rogers	X			
Bill Howard	X			
Jason McFaul	X			

Motion carried unanimously, 5-0.

6. CLOSED SESSION

CONFERENCE WITH LEGAL COUNSEL - POTENTIAL LITIGATION

There is significant exposure to litigation against the Agency pursuant to Government Code section (§ 54956.9(d)(2).)

- a. TR v. The CSO, Case No. 37-2021-00022441-CU-WT-NC

Public Employee Performance Evaluation Pursuant to Government Code 54957

- a. Performance Evaluation, Executive Director

7. RECONVENE REGULAR MEETING

Time: 6:01 p.m.

Tanya Rogers, Clerk reported out “no action was taken during the closed session.”

8. PLEDGE OF ALLEGIANCE

Led by: Jason McFaul

9. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

There were no public comments.

10. CORRESPONDENCE/PROPOSALS/REPORTS

10.1. School Highlights, Presented by Christine Feher, Executive Director

10.2. Letter(s) from Accrediting Commission for Schools, Western Association of Schools and Colleges (ACS WASC) Mid-Cycle Review, Presented by Kurt Madden

- a. California Pacific Charter - San Diego's accreditation is now reaffirmed through the end of the current accreditation cycle ending on June 30, 2025.

- b. California Pacific Charter - Los Angeles's accreditation is now reaffirmed through the end of the current accreditation cycle ending on June 30, 2025.

- 10.3. Special Education Department Mid-Year Update, Presented by Dr. Vangie Akridge, Special Education Assistant Director
- 10.4. Budget Update, Presented by Yvette Spendler, CSO Director of Fiscal Services

11. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 11.1. Minutes of the Regular Board Meeting that was held on December 7, 2021
- 11.2. Minutes of the Special Board Meeting that was held on December 14, 2021

Consent Calendar - Business/Financial Services

- 11.3. Check Registers - December 2021
- 11.4. Approval of Update to Presence Learning Contract

Consent Calendar - Personnel Services

- 11.5. Approval of Certificated Personnel Report
- 11.6. Approval of Classified Personnel Report
- 11.7. Approval of 2022 IRS Mileage Reimbursement Rate
- 11.8. Approval of Employee Handbook Revisions, Effective January 1, 2022
- 11.9. Approval of Job Descriptions

Consent Calendar - Policy Development

- 11.10. Approval of existing board policies revised, reviewed, and eliminated by staff for the 2021-2022 school year.

Board Policies: Revised

The following are current policies that have been revised to provide clarity or alignment with changes in law or procedures.

5000 Series - Student Services

- 5030-CPCS Immunization Policy
- 5075-CPCS Transcripts from Non-Accredited Schools Policy

Moved by TRogers

Seconded by BHoward

Roll Call Vote:

Ayes Nays Abstained Absent

Kelly Wylie

X

Dr. Shirley Peterson

X

Tanya Rogers	X
Bill Howard	X
Jason McFaul	X

Motion carried unanimously, 5-0.

12. BUSINESS/FINANCIAL SERVICES

12.1. (Action) Approval of CliftonLarsonAllen (CLA) Annual Audit Report - Year Ended June 30, 2021 - California Pacific Charter Schools (Draft)

It is recommended the Board approve the Annual Audit Report - Year Ended June 30, 2021, for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: None.

Moved by SPeterson	Seconded by TRogers			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Kelly Wylie	X			
Dr. Shirley Peterson	X			
Tanya Rogers	X			
Bill Howard	X			
Jason McFaul	X			

Motion carried unanimously, 5-0.

12.2. (Action) Approval of Contract with Mr. D Math (New)

It is recommended the Board approve the contract with Mr. D Math for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$30,000 to be split by ADA

California Pacific Charter - Los Angeles (#1751)	\$14,196.00
California Pacific Charter - San Diego (#1758)	\$9,924.00
California Pacific Charter - Sonoma (#2037)	\$5,880.00

Moved by SPeterson	Seconded by JMcFaul			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Kelly Wylie	X			
Dr. Shirley Peterson	X			
Tanya Rogers	X			
Bill Howard	X			
Jason McFaul	X			

Motion carried unanimously, 5-0.

12.3. (Action) Approval of Contract with Kami (New)

It is recommended the Board approve the 1.5 year contract with Kami for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$5,100.00 to be split by ADA

California Pacific Charter - Los Angeles (#1751)	\$2,413.32
California Pacific Charter - San Diego (#1758)	\$1,687.08
California Pacific Charter - Sonoma (#2037)	\$999.60

Moved by SPeterson

Seconded by BHoward

Roll Call Vote: Ayes Nays Abstained Absent

Kelly Wylie	X
Dr. Shirley Peterson	X
Tanya Rogers	X
Bill Howard	X
Jason McFaul	X

Motion carried unanimously, 5-0.

12.4. (Action) Approval of R&B Communications - MarketingHub

It is recommended the Board approve the R&B Communications - MarketingHub for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$16,000.00 to be split by ADA

California Pacific Charter - Los Angeles (#1751)	\$7,571.20
California Pacific Charter - San Diego (#1758)	\$5,292.80
California Pacific Charter - Sonoma (#2037)	\$3,136.00

Moved by BHoward

Seconded by JMcFaul

Roll Call Vote: Ayes Nays Abstained Absent

Kelly Wylie	X
Dr. Shirley Peterson	X
Tanya Rogers	X
Bill Howard	X
Jason McFaul	X

Motion carried unanimously, 5-0.

13. EDUCATION/STUDENT SERVICES**13.1. (Action) Approval of 2020-21 School Accountability Report Card (SARC)**

It is recommended the Board approve the 2020-21 School Accountability Report Card (SARC) for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Moved by TRogers

Seconded by JMcFaul

Roll Call Vote:

Ayes Nays Abstained Absent

Kelly Wylie

X

Dr. Shirley Peterson

X

Tanya Rogers

X

Bill Howard

X

Jason McFaul

X

Motion carried unanimously, 5-0.

14. CALENDAR

The next scheduled meeting will be held virtually on February 8, 2022.

15. BOARD COMMENTS

The Board said they appreciated the presentation regarding the Special Education Mid-Year update, and for the attention that is being given to special needs children. They thanked everyone for the hard work that has been continuing through the pandemic, and look forward to it being over. They also said they would like to pursue an opportunity to meet in person dependent upon COVID restrictions for a Board retreat. Some dates will be determined and will be sent out for confirmation of everyone's availability. Thank you.

16. CEO COMMENTS

The CEO, Christine Feher thanked everyone and said a new year is good for goal setting. She has been reflecting on what CPCS has done and is excited to build on next year's planning and beyond. She thanked the teachers for all they have contributed during the pandemic saying CPCS is facing challenges even though they are remote. She also thanked the Board by saying CPCS really appreciates their oversight, comments, and for reviewing the board packets. Here's to a great 2022. Thank you!

17. ADJOURNMENT

The regular meeting of the Board of Directors adjourned at 7:28 p.m.

Moved by BHoward

Seconded by JMcFaul

Roll Call Vote:

Ayes Nays Abstained Absent

Kelly Wylie

X


Dr. Shirley Peterson

X

Tanya Rogers	X
Bill Howard	X
Jason McFaul	X


Motion carried unanimously, 5-0.

Signed:

DocuSigned by:

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Kelly Wylie
President, Governing Board

Signed:

DocuSigned by:

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Tanya Rogers
Clerk, Governing Board