

**California Pacific Charter Schools
Regular Meeting of the Board of Directors**

Minutes

**Thursday, June 11, 2020
Regular Meeting Begins at 4:00 p.m.**



CALIFORNIA
PACIFIC CHARTER
SONOMA

1850 Peary Way, Livermore, CA 94550
129 Nolan Court, Forestville, CA 95436
362 West 25th Street, San Bernardino, CA 92405

Guerneville School District
14630 Armstrong Woods Road, Guerneville, CA 95446

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 923 5941 4202

Join URL: <https://zoom.us/j/92359414202>

1. CALL TO ORDER AND ROLL CALL

Time 4:00 p.m.

1.1. Roll Call

Rickey Trombetta	President - Present
Kelly Wylie	Vice President - Present
Dale Marsden	Member - Present

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of June 11, 2020.

Moved by DMarsden Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			

Dale Marsden X
Motion carried unanimously, 3-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: 4:02 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by KWylie Seconded by DMarsden

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dale Marsden	X			

Motion carried unanimously, 3-0.

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation: 2 matters

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

6. RECONVENE REGULAR MEETING

Time: 4:23 p.m.

Rickey Trombetta, President reported out "no action was taken during closed session."

7. PLEDGE OF ALLEGIANCE

Led by: Kelly Wylie

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

1. Public Comment: Dana Pedersen, Superintendent, Guerneville and (LEA) Authorizer for CPCS. "Wants to give a huge shout out to the entire team and wanted to say this is year one. I am proud of this partnership, collaboration, and transparency. Everything has exceeded my expectations this year, job well done! Thank you."

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1 School Highlights
- 9.2 COVID-19 Response Update

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

- 10.1. Minutes of the Regular Board Meeting that was held on May 14, 2020
- 10.2. 2020-2021 Board Meeting Calendar

Consent Calendar - Business/Financial Services

- 10.3. Check Register - California Pacific Charter School-Sonoma (Guerneville) #2037
- 10.4. 2020-2021 IT BYUS Technical Support Agreement - California Pacific Charter School-Sonoma (Guerneville) #2037

Consent Calendar - Education/Student Services

- 10.5. Approval of Hold Harmless Grading Policy - California Pacific Charter School-Sonoma (Guerneville) #2037

Consent Calendar - Personnel Services

- 10.6. Approval of Certificated Personnel Report
- 10.7. Approval of Mileage Reimbursement Rate

Moved by DMarsden Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dale Marsden	X			

Motion carried unanimously, 3-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. Approval of 2020-2021 Renewal of Property and Casualty Insurance Policies by Rancho Mesa Insurance Services

It is recommended the Board approve the renewal rates for all Property and Casualty policies for the 2020-2021 school year by Rancho Mesa Insurance Services including: Liability, Directors and Officers, Workers' Compensation, Cyber Security, and Student Accident.

Fiscal Impact:

California Pacific Charter-San Diego (Warner) #1758	\$22,241.08
California Pacific Charter-Sonoma (Guerneville) #2037	\$22,999.63
California Pacific Charter-Los Angeles (Acton-Agua Dulce) #1751	\$23,095.26

Moved by KWylie

Seconded by DMarsden

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dale Marsden	X			

Motion carried unanimously, 3-0.

11.2. Ratification of the Contract for Legal and Consultant Services between California Pacific Charter School and Erickson Law Firm, effective June 2, 2020

It is recommended the Board ratify the Contract for Legal and Consultant Services between California Pacific Charter School and Erickson Law Firm, effective June 2, 2020.

Moved by DMarsden

Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dale Marsden	X			

Motion carried unanimously, 3-0.

12. PERSONNEL SERVICES

12.1. Approval of Joint Employment Agreement for Kurt Madden, Chief Executive Officer, July 1, 2020 through June 30, 2022

It is recommended the Board approve the Joint Employment Agreement for Kurt Madden, Chief Executive Officer as presented for a two-year term beginning July 1, 2020 through June 30, 2022.

Fiscal Impact:

California Pacific Charter-San Diego (Warner) #1758	\$21,167.16
California Pacific Charter-Sonoma (Guerneville) #2037	\$21,079.51
California Pacific Charter-Los Angeles (Acton-Agua Dulce) #1751	\$21,167.16

Moved by KWylie

Seconded by DMarsden

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dale Marsden	X			

Motion carried unanimously, 3-0.

Board Members would like it noted for the record: "The CPCS Board would like to discuss extending the CEO Contract to 3 or more years, with consideration of the other Non Profit (schools) input."

13. PUBLIC HEARING

13.1. Proposed Budget 2020-2021

It is recommended the Board enter into a public hearing regarding the Proposed Budget for the 2020-2021 school year. During the hearing there will be a presentation on the Proposed Budget for the 2020-2021 school year.

Hearing Open: 5:01 p.m. Motion: KWylie and Seconded: DMarsden

Hearing Closed: 5:07 p.m. Motion: DMarsden and Seconded: KWylie

Shannon Green, DMS Finance Lead, presented the budget to the Board of Directors. There were no questions or discussion between Shannon and the Board Members.

There was an opportunity for public comment and no public comment was raised.

14. CALENDAR

The next scheduled meeting will be held virtually on June 18, 2020.

15. BOARD COMMENTS

There were no Board comments.

16. CEO COMMENTS

The CEO gave a big shout out to the CalPac Team. Despite COVID 19, our team will stay the course, they do great work! He thanked the Board for their confidence in him for allowing him to serve as the CEO for the next couple of years. Great job everyone. Thank you!

17. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 5:10 p.m.

Moved by KWylie

Seconded by DMarsden

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dale Marsden	X			

Motion carried unanimously, 3-0.

Signed:

Signed:

Kurt Madden
Secretary, Governing Board

Dale Marsden
Clerk, Governing Board

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.