

**California Pacific Charter Schools  
Regular Meeting of the Board of Directors**

**Minutes**

**Thursday, May 14, 2020  
Regular Meeting Begins at 4:00 p.m.**



CALIFORNIA  
PACIFIC CHARTER  
SONOMA

39251 Camino Las Hoyas, Indio, CA 92203  
277 Boyd Road, Pleasant Hill, CA 94523  
1850 Peary Way, Livermore, CA 94550  
129 Nolan Court, Forestville, CA 95436

Guerneville School District  
14630 Armstrong Woods Road, Guerneville, CA 95446

**Zoom Meeting Information**

**Dial In: 1-669-900-9128**

**Meeting ID:** 918 8255 6873

**Join URL:** <https://zoom.us/j/91882556873>

**1. CALL TO ORDER AND ROLL CALL**

Time: 4:02 p.m.

1.1. Roll Call

David Franklin	President - <i>Present</i>
Kelly Wylie	Vice President - <i>Present</i>
Steve Fraire	Member - <i>Present</i>
Rickey Trombetta	Member - <i>Present</i>

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of May 14, 2020.

Moved by SFraire

Seconded by KWylie

<b><u>Roll Call Vote:</u></b>	<b><u>Ayes</u></b>	<b><u>Nays</u></b>	<b><u>Abstained</u></b>	<b><u>Absent</u></b>
David Franklin	X			

Kelly Wylie X  
Steve Fraire X  
Rickey Trombetta X

*Motion carried unanimously, 4-0.*

**3. PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

**4. ADJOURN TO CLOSED SESSION**

Time: 4:03 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by KWylie                      Seconded by RTrombetta

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			
Rickey Trombetta	X			

*Motion carried unanimously, 4-0.*

**5. CLOSED SESSION**

**Conference with Legal Counsel regarding Potential Litigation: 2 matters**

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

**6. RECONVENE REGULAR MEETING**

Time: 4:33 p.m.

*David Franklin, President reported out "no action was taken during closed session."*

**7. PLEDGE OF ALLEGIANCE**

Led by: David Franklin

**8. ORGANIZATIONAL STRUCTURE OF THE BOARD**

**8.1. Appointment of New Board Member**

It is recommended the Board consider an appointment of a new Board Member.

*David Franklin, President recommended the Appointment of Dr. Dale Marsden as Board Member of CPCS, effective May 14, 2020.*

Moved by SFraire                      Seconded by RTrombetta

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
------------------------	-------------	-------------	------------------	---------------

David Franklin	X
Kelly Wylie	X
Steve Fraire	X
Rickey Trombetta	X

*Motion carried unanimously, 4-0.*

**8.2. Oath of Office**

It is recommended the new Board Members are presented with the Oath of Office.

*1. Kurt Madden, CEO presented the Oath of Office to Rickey Trombetta. Rickey Trombetta repeated the Oath and fully agreed.*

*2. Kurt Madden, CEO presented the Oath of Office to Dr. Dale Marsden. Dr. Dale Marsden repeated the Oath and fully agreed.*

Moved by KWylie                      Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			
Rickey Trombetta	X			

*Motion carried unanimously, 4-0.*

**8.3. Election of Officers**

It is recommended at this time the Board consider the election of officers.

A president, vice president, and clerk are to be elected.

The President will conduct the election of the officers, and then present the new President who will then conduct the elections of the vice president and clerk, and conduct the remainder of the meeting.

1. Elections

1a. Election of Board President                      **Rickey Trombetta**

*Steve Fraire nominated Kelly Wylie. Kelly said she needed to decline due to personal job responsibilities, therefore Kelly nominated Rickey Trombetta. Rickey said she is happy to accept the position.*

Moved by KWylie                      Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
------------------------	-------------	-------------	------------------	---------------

David Franklin	X
Kelly Wylie	X
Steve Fraire	X
Rickey Trombetta	X

*Motion carried unanimously, 4-0.*

1b. Election of Vice President **Kelly Wylie**

*David Franklin nominated Kelly Wylie for Vice President. Kelly said she is happy to stay in this position.*

Moved by DFranklin                      Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			
Rickey Trombetta	X			

*Motion carried unanimously, 4-0.*

1c. Election of Clerk **Dr. Dale Marsden**

*Steve Fraire nominated Dr. Dale Marsden for Clerk. Dr. Dale Marsden said he is happy to accept this position.*

Moved by SFraire                      Seconded by DFranklin

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			
Rickey Trombetta	X			
Dr. Dale Marsden	X			

*Motion carried unanimously, 5-0.*

**9. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have

questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

**10. CORRESPONDENCE/PROPOSALS/REPORTS**

- 10.1. Program Update
- 10.2. Paycheck Protection Program Guidance - Karl Yoder, DMS
- 10.3. 2020-2021 Board Meeting Calendar - First Reading

**11. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Approval of Consent Calendar**

- 11.1. Minutes of the Regular Board Meeting that was held on April 16, 2020
- 11.2. Minutes of the Special Board Meeting that was held on April 30, 2020

**Consent Calendar - Business/Financial Services**

- 11.3. Check Voucher - California Pacific Charter School #2037
- 11.4. Approval of Raindrop Estimate for Board Policy Page Template and Homepage Announcement Section
- 11.5. Approval of Procopio Engagement Agreement - California Pacific Charter School #2037

**Consent Calendar - Education/Student Services**

- 11.6. Approval of School-Parent Compact - California Pacific Charter Schools #2037

Moved by DMarsden      Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			
Rickey Trombetta	X			
Dr. Dale Marsden	X			

*Motion carried unanimously, 5-0.*

**12. BUSINESS/FINANCIAL SERVICES**

- 12.1. **Approval of the 2020-2021 APLUS+ Membership - California Pacific Charter Schools #2037**

It is recommended the Board approve the 2020-2021 APLUS+ Membership.

Moved by KWylie                      Seconded by DMarsden

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			
Rickey Trombetta	X			
Dr. Dale Marsden	X			

*Motion carried unanimously, 5-0.*

**12.2. Approval of the 2020-2021 Online Purchasing System & Library Resources (OPS) Services Agreement - California Pacific Charter Schools #2037**

It is recommended the Board approve the 2020-2021 Online Purchasing System (OPS) services agreement.

Moved by DMarsden                      Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin				X
Kelly Wylie	X			
Steve Fraire	X			
Rickey Trombetta	X			
Dr. Dale Marsden	X			

*Motion carried unanimously, 4-0.*

**12.3 Approval of the Federal Stimulus Paycheck Protection Program (PPP) - Resolution - California Pacific Charter Schools**

It is recommended the Board approve the Federal Stimulus Paycheck Protection Program (PPP) Resolution.

Moved by DMarsden                      Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin				X
Kelly Wylie	X			
Steve Fraire	X			
Rickey Trombetta	X			
Dr. Dale Marsden	X			

*Motion carried unanimously, 4-0.*

**13. PERSONNEL SERVICES**

**13.1. Approval of Employment Agreement for Christine Feher, Executive Director, California Pacific Charter Schools**

It is recommended the Board approve the Employment Agreement effective July 1, 2020 through June 30, 2022.

Moved by KWylie                      Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin				X
Kelly Wylie	X			
Steve Fraire	X			
Rickey Trombetta	X			
Dr. Dale Marsden	X			

*Motion carried unanimously, 4-0.*

**14. POLICY DEVELOPMENT**

**14.1. Approval of Board Policies**

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

**Student Services**

5070-CPCS Transgender and Gender Nonconforming Student  
Nondiscrimination Policy

Moved by KWylie                      Seconded by DMarsden

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin				X
Kelly Wylie	X			
Steve Fraire	X			
Rickey Trombetta	X			
Dr. Dale Marsden	X			

*Motion carried unanimously, 4-0.*

**14.2. Approval of Parent and Family Engagement School Policy - California Pacific Charter Schools #2037**

It is recommended the Board approve the Parent and Family Engagement School Policy.

Moved by SFraire                      Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin				X
Kelly Wylie	X			
Steve Fraire	X			
Rickey Trombetta	X			
Dr. Dale Marsden	X			

*Motion carried unanimously, 4-0.*

**15. CALENDAR**

The next scheduled meeting will be held virtually on June 11, 2020.

**16. BOARD COMMENTS**

The new Board President, Rickey Trombetta thanked everyone and said this was a great meeting. She welcomed Dale and said, “we are the newbies!” Steve Fraire, Clerk said this is his last meeting with CPCS, and this has been a real valuable experience for him.

Tip of hat to Christine and all her staff, Gretchen for the policies, Kelly and David, thank you it’s been my pleasure to serve you and thank you for all you are doing for Santa Clara. Kurt, your leadership is outstanding. The Board President thanked Steve and David for their leadership and said she will have big shoes to fill. Dale said thank you, and he is looking forward to working with everyone. Kelly welcomed Dale and Rickey aboard, and said goodbye to David and Steve. Thank you.

**17. CEO COMMENTS**

The CEO said this is a dream come true. We were reaching out to Dana a year and a half ago, and now it seems like this school has been running for 5-10 years! I can see Dana is glowing, we are bringing the best of the best to Guerneville. We are in a good spot and it always starts at the top. Rickey, kudos to you, stay healthy and strong. I appreciate all your hard work. Thank you everyone!

**18. ADJOURNMENT**

The Regular meeting of the Board of Directors adjourned at 5:34 p.m.

Moved by SFraire                      Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin				X
Kelly Wylie	X			
Steve Fraire	X			
Rickey Trombetta	X			
Dr. Dale Marsden	X			

*Motion carried unanimously, 4-0.*



Signed:

Signed:

---

Kurt Madden  
Secretary, Governing Board

---

Steve Fraire  
Clerk, Governing Board

*In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.*

*In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.*