

**California Pacific Charter Schools
Regular Meeting of the Board of Directors
Minutes**

**Thursday, March 5, 2020
Regular Meeting Begins at 4:00 p.m.**



100 East San Marcos Blvd., Suite 350, San Marcos, CA 92069
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771
1850 Peary Way, Livermore, CA 94550 805-657-0606

Guerneville School District
14630 Armstrong Woods Road, Guerneville, CA 95446

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 260 065 561

Join URL: <https://zoom.us/j/260065561>

1. CALL TO ORDER AND ROLL CALL

Time 4:02 p.m.

1.1. Roll Call

David Franklin	President - <i>Present</i>
Kelly Wylie	Vice President - <i>Present</i>
Steve Fraire	Clerk - <i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of March 5, 2020.

Moved by SFraire

Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			

Steve Fraire X

Motion carried unanimously, 3-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SFraire Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			

Motion carried unanimously, 3-0.

5. CLOSED SESSION

Time: 4:03 p.m.

Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2). Number of Potential Cases: 2

6. RECONVENE REGULAR MEETING

Time: 4:25 p.m.

No action was taken during closed session.

7. PLEDGE OF ALLEGIANCE

Led by: David Franklin

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. Program Update
- 9.2. Letter from Guerneville School District re: First Interim Report and Backup
- 9.3. Letter from Western Association of Schools and Colleges re: California Pacific Charter - Sonoma

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

- 10.1. Minutes of the Regular Board Meeting that was held on February 6, 2020
- 10.2. Check Voucher - California Pacific Charter Schools

Consent Calendar - Business/Financial Services

- 10.3. Approval of Nepris Annual Subscription - Renewal 2020-2021 School Year – California Pacific Charter Schools #2037
- 10.4. Approval of Agreement for Student Meal Services - River Springs Charter School, 4/13/20 through 6/30/20 - California Pacific Charter Schools #2037

Consent Calendar - Education/Student Services

- 10.5. Approval of Comprehensive School Safety Plan (CSSP)

Consent Calendar - Personnel Services

- 10.6. Approval of Certificated Personnel Report
- 10.7. Approval of 2020-2021 Classified Employee Work Year Calendar

Moved by SFraire Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			

Motion carried unanimously, 3-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. Approval of the Formation of a Charter Services Organization (CSO)

It is recommended the Board approve the formation of a Charter Services Organization (CSO).

Moved by SFraire Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			

Motion carried unanimously, 3-0.

11.2. Approval of the Second Interim Financial Report

It is recommended the Board approve the Second Interim Financial Report for California Pacific Charter Schools #2037 for the 2019-2020 school year.

Moved by SFraire Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			

Motion carried unanimously, 3-0.

11.3. Approval of Special Education Testing Materials - California Pacific Charter Schools #2037

It is recommended the Board approve the Special Education testing materials.

Moved by SFraire Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			

Motion carried unanimously, 3-0.

11.4. Approval to Engage and Consider a Consulting Agreement with Capitol Advisors Group, LLC

The Board will consider a Consulting Agreement with Capitol Advisors Group, LLC commencing on 3/1/20 through 8/31/20.

Moved by SFraire Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			

Motion carried unanimously, 3-0.

12. POLICY DEVELOPMENT

12.1. Approval of Board Policies - Personnel Series

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Personnel Services

4011-CPCS Equal Employment Opportunity Policy

4031-CPCS Prohibiting Unlawful Harassment, Discrimination, and Retaliation Policy

4060-CPCS Remote Work Policy

4064-CPCS Mileage Reimbursement Policy

Moved by SFraire Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			

Motion carried unanimously, 3-0.

13. CALENDAR

The next scheduled meeting will be held virtually on April 16, 2020.

14. BOARD COMMENTS

The Board thanked everyone for their hard work and expressed their gratitude to Kurt for his constant communication. They are happy to see that we are moving forward with enrollment. It takes team effort, and having Karl Yoder and Kevin Gordon is key.

15. CEO COMMENTS

The CEO echo’s everything the Board said. He said he had an opportunity to visit Guerneville School District last week and they had a very robust collaboration. The CEO also indicated he may have found a potential CPCS Board Member while he was there. He is very pleased with everyone. Job well done!

16. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 5:02 p.m.

Moved by SFraire Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
David Franklin	X			
Kelly Wylie	X			
Steve Fraire	X			

Motion carried unanimously, 3-0.

Signed:

Signed:

Kurt Madden
Secretary, Governing Board

Steve Fraire
Clerk, Governing Board

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District’s governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.