

**California Pacific Charter Schools
Regular Meeting of the Board of Directors
Minutes**

**Thursday, December 5, 2019
Regular Meeting Begins at 4:00 p.m.**



**DoubleTree by Hilton San Diego
Hotel Circle - Cabrillo Room
1515 Hotel Circle South, San Diego, CA 92108
Phone (619) 881-6900**

Agenda – Phone-In Meeting

Call In Number: 563-999-2090 Access Code: 576958

277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

1850 Peary Way, Livermore, CA 94550 805-657-0606

1. CALL TO ORDER AND ROLL CALL

Time 4:00 p.m.

1.1. Roll Call

| | |
|----------------|--------------------------------|
| David Franklin | President - <i>Present</i> |
| Kelly Wylie | Vice President - <i>Absent</i> |
| Steve Fraire | Clerk – <i>Present</i> |

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of December 5, 2019.

Moved by SFraire Seconded by DFranklin

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| David Franklin | X | | | |
| Kelly Wylie | | | | X |
| Steve Fraire | X | | | |

Motion carried unanimously, 2-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SFraire Seconded by DFranklin

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| David Franklin | X | | | |
| Kelly Wylie | | | | X |
| Steve Fraire | X | | | |

Motion carried unanimously, 2-0.

5. CLOSED SESSION

Time: 4:01 p.m.

Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2). Number of Potential Cases: 2

6. RECONVENE REGULAR MEETING

Time: 4:24 p.m.

No action was taken during closed session.

7. PLEDGE OF ALLEGIANCE

Led by: Steve Fraire

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1. Program Update

9.2. Structure of The Collaborative Update

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

10.1. Minutes of the Regular Board Meeting that was held on November 13, 2019

Consent Calendar - Business/Financial Services

10.2. Approval of CalPac Surplus Items

Consent Calendar - Personnel Services

10.3. Approval of Certificated Personnel Report

10.4. Approval of Employee Handbook Revisions Effective January 1, 2020

10.5. Approval of Job Descriptions

Moved by SFraire Seconded by DFranklin

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| David Franklin | X | | | |
| Kelly Wylie | | | | X |
| Steve Fraire | X | | | |

Motion carried unanimously, 2-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. Approval of New Office Furniture for CalPac

It is recommended the Board approve the new office furnishing for CalPac's new office location on Birch Street.

Moved by SFraire Seconded by DFranklin

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| David Franklin | X | | | |
| Kelly Wylie | | | | X |
| Steve Fraire | X | | | |

Motion carried unanimously, 2-0.

11.2. Approval of Odysseyware Curriculum Contract - CalPac

It is recommended the Board approve the Odysseyware Curriculum contract.

Moved by SFraire Seconded by DFranklin

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| David Franklin | X | | | |
| Kelly Wylie | | | | X |
| Steve Fraire | X | | | |

Motion carried unanimously, 2-0.

11.3. Approval of Edgenuity Curriculum Contract - CalPac

It is recommended the Board approve the 3-year Edgenuity Curriculum contract.

Moved by SFraire Seconded by DFranklin

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| David Franklin | X | | | |
| Kelly Wylie | | | | X |
| Steve Fraire | X | | | |

Motion carried unanimously, 2-0.

11.4. Approval of Copier Lease - CalPac

It is recommended the Board approve the copier lease agreement.

Moved by SFraire Seconded by DFranklin

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| David Franklin | X | | | |
| Kelly Wylie | | | | X |
| Steve Fraire | X | | | |

Motion carried unanimously, 2-0.

11.5. Approval of Moving Services Agreement - CalPac

It is recommended the Board approve the moving services agreement.

Moved by SFraire Seconded by DFranklin

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
|------------------------|-------------|-------------|------------------|---------------|

| | | |
|----------------|---|---|
| David Franklin | X | |
| Kelly Wylie | | X |
| Steve Fraire | X | |

Motion carried unanimously, 2-0.

11.6. Approval of First Interim Financial Report

It is recommended the Board approve the First Interim Financial Report for California Pacific Charter Schools #2037 for the 2019-2020 school year.

Moved by SFraire Seconded by DFranklin

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| David Franklin | X | | | |
| Kelly Wylie | | | | X |
| Steve Fraire | X | | | |

Motion carried unanimously, 2-0.

12. POLICY DEVELOPMENT

12.1. Approval of Informed Written Consent

It is recommended the Board approve the Informed Written Consent Re Potential Conflict of Interest.

Moved by SFraire Seconded by DFranklin

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| David Franklin | X | | | |
| Kelly Wylie | | | | X |
| Steve Fraire | X | | | |

Motion carried unanimously, 2-0.

13. CALENDAR

The next scheduled meeting will be held virtually on January 16, 2020.

14. BOARD COMMENTS

The Board said this has been a great day, and thanked Karl Yoder for the clarity of the First Interim Report, and Corrie, Lori, and Kurt who sat with us for the whole day. Thank you to the team for making sure the students are getting what they need. Great work everybody. We can't wait to see what 2020 brings us.

15. CEO COMMENTS

The CEO echo's what the Board's comments and said he will continue gathering as much information about the structure of the TC. We have talked to three attorneys for advice and all three have different opinions. He said he knows we will come up with a great plan to offer and hopes to come back to the Boards' in February. Thank you everyone and happy holidays.

16. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 4:49 p.m.

Moved by SFraire Seconded by DFranklin

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| David Franklin | X | | | |
| Kelly Wylie | | | | X |
| Steve Fraire | X | | | |

Motion carried unanimously, 2-0.

Signed:

Signed:

Kurt Madden
Secretary, Governing Board

Steve Fraire
Clerk, Governing Board

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.