

CALIFORNIA PACIFIC CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Minutes

Tuesday, February 9, 2021
Closed Session Begins at 4:30 p.m.
Regular Meeting Begins at 5:00 p.m.



CALPAC

CALIFORNIA PACIFIC CHARTER SCHOOLS

1850 Peary Way, Livermore, CA 94550
129 Nolan Court, Forestville, CA 95436
362 West 25th Street, San Bernardino, CA 92405
311 Dolphin Isle, Foster City, CA 94404
4820 Renovo Way, San Diego, CA 91124

Guerneville School District
14630 Armstrong Woods Road, Guerneville, CA 95446

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 973 7446 4680

Join URL: <https://zoom.us/j/97374464680>

1. CALL TO ORDER AND ROLL CALL

Time 4:37 p.m.

1.1. Roll Call

Rickey Trombetta	President - <i>Present</i>
Kelly Wylie	Vice President - <i>Absent for Roll Call</i>
Dr. Dale Marsden	Clerk - <i>Present</i>
Susan Calandra	Member - <i>Present</i>
Dr. Shirley Peterson	Member - <i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of February 9, 2021.

A motion was made by Kurt Madden, CEO to amend agenda Item 11.1 and remove San Diego #1758 and Los Angeles #1751.

Kelly Wylie joined the meeting during the adoption of the Agenda.

Moved by DMarsden Seconded by SCalandra

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: 4:40 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SCalandra Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation: 2 matters

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2).

Public Employee Performance Evaluation Pursuant to Government Code 54957

a. CEO Evaluation

6. RECONVENE REGULAR MEETING

Time: 5:10 p.m.

Dr. Dale Marsden, Clerk reported out "no action was taken during the closed session."

7. PLEDGE OF ALLEGIANCE

Led by: S. Calandra

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1. School Highlights, Presented by Christine Feher, Executive Director

9.2. Student Showcase - Maxi Duncan

9.3. CalPac ASB Highlights, *Presented by Katherine Johnson and ASB Students*

9.4. 2020-21 Preliminary Budget Review Letter, Acton-Agua Dulce Unified School District

9.5. DMS Monthly Update (DMU) - December 2020, Presented by Karl Yoder

9.6. The Charter Services Organization (CSO) First Interim Budget, Presented by Karl Yoder

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

10.1. Minutes of the Regular Board Meeting that was held on January 12, 2021

Consent Calendar - Business/Financial Services

10.2. Check Register - January 2021

10.3. Approval of Renewal Legal Services Agreement between Young, Minney & Corr, LLP and California Pacific Charter Schools, effective January 14, 2021

10.4. Approval of Public Relations and Media Project with Raindrop Marketing

10.5. Approval of Web and Blog Update Project with Raindrop Marketing

10.6. Approval of Agreement for Special Services with School Services of California, Inc.

Consent Calendar - Education/Student Services

10.7. Approval of Comprehensive School Safety Plan (CSSP) February 2021

10.8. Approval of Instructional Calendar for 2021-2022 School Year

Consent Calendar - Personnel Services

10.9. Approval of Certificated Personnel Report

10.10. Approval of Job Descriptions

Moved by SCalandra

Seconded by DMarsden

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. (Action) Approval of CliftonLarsonAllen (CLA) Annual Audit Report - Year Ended June 30, 2020 - California Pacific Charter Schools

It is recommended the Board approve the Annual Audit Report - Year Ended June 30, 2020, for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Presented by Wade McMullen, CLA

Moved by SCalandra

Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

11.2. (Action) Approval of Annual Audit Engagement Services between CliftonLarsonAllen (CLA) and California Pacific Charter Schools

It is recommended the Board approve the annual Audit Engagement Services between CliftonLarsonAllen (CLA) for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751), for the fiscal year 2020-2021.

Fiscal Impact: \$21,950

Presented by Lili Huang, CLA

Moved by DMarsden

Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

12. PERSONNEL SERVICES

12.1. (Action) Approval of COVID-19 Prevention Plan

It is recommended the Board approve the COVID-19 Prevention Plan for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: None

Moved by DMarsden

Seconded by SCalandra

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

12.2. (Action) Approval of Revised Job Description and Employment Agreement for Christine Feher, Executive Director, effective February 9, 2021 through June 30, 2022

It is recommended that the Board approve the revised Job Description and Employment Agreement effective, February 9, 2021 through June 30, 2022.

Moved by KWylie

Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

12.3. (Action) Approval of Revised Job Description and Employment Agreement for Dawn Zwibel, Executive Director, effective February 9, 2021 through June 30, 2022

It is recommended that the Board approve the revised Job Description and Employment Agreement effective, February 9, 2021 through June 30, 2022.

Moved by DMarsden

Seconded by KWylie

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra			X	
Dr. Shirley Peterson	X			

Motion carried, 4-1.

13. CALENDAR

The next scheduled meeting will be held virtually on March 2, 2021.

Time: 4:30 p.m. Closed Session, Open Session 5:15 p.m.

14. BOARD COMMENTS

The Board Members said they enjoyed hearing from Maxi Duncan, the ASB students, and seeing their presentations. They are happy to hear that students are getting activities during the pandemic. They commended CPCS for having engagement and activities for students. It is nice to see the progress students are making, especially the graduation rates that show kids are succeeding. “Kudos to all the teachers and staff for supporting the students.” Thank you everyone.

15. CEO COMMENTS

The CEO echoed everything the Board Members shared. He said it is nice to have students, it makes everything we do gratifying, “what a role model, Maxi Duncan is”. We are developing new leaders with our ASB students, middle school is a tough age group, so outstanding. He gave a shout out to Dr. Ackeridge who presented at the ACSA Superintendent symposium meeting, and a shout out to Dale Marsden, for presenting at San Bernardino for the safe school reopenings plan. Thanks to staff for the great newsletter, and gave a shout out to Ericka Zemmer, saying she is applying for her Doctorate at National University. He wished everyone a Happy Valentine's Day. Thank you.

16. ADJOURNMENT

The regular meeting of the Board of Directors adjourned at 6:27 p.m.

Moved by SCalandra

Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Dr. Dale Marsden	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 5-0.

Signed:

Signed:

DocuSigned by:

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 Kurt Madden
 Secretary, Governing Board

DocuSigned by:

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 Dr. Dale Marsden
 Clerk, Governing Board