

CALIFORNIA PACIFIC CHARTER SCHOOLS
Regular Meeting of the Board of Directors
Virtual/Zoom Conferencing



Minutes

Tuesday, May 10, 2022

Regular Meeting Begins at 5:00 p.m.

Closed Session Begins at 5:10 p.m.

Regular Meeting Reconvene at 5:45 p.m.

The meeting will be held virtually.

Join by telephone or via Zoom conferencing link below:

Dial In: 1-669-900-9128

Meeting ID: 844 7832 2745

Join URL: <https://us06web.zoom.us/j/84478322745>

1. CALL TO ORDER AND ROLL CALL

Time: 5:04 p.m.

1.1. Roll Call

Kelly Wylie	President	<i>Present</i>
Dr. Shirley Peterson	Vice President	<i>Present</i>
Tanya Rogers	Clerk	<i>Present</i>
Bill Howard	Member	<i>Present</i>
Jason McFaul	Member	<i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the regular Board meeting of May 10, 2022.

A motion was made by Kelly Wylie to amend the agenda Item 5 to read "The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 6.0."

Moved by TRogers

Seconded by BHoward

Roll Call Vote:

Ayes Nays Abstained Absent

Kelly Wylie

X

Dr. Shirley Peterson

X

Tanya Rogers

X

Bill Howard X
Jason McFaul X

Motion carried unanimously, 5-0.

3. BOARD GOVERNANCE

3.1. (Action) Approval of Resolution No. 2022-5-10 Recognizing a State of Emergency and Re-Authorizing Teleconferenced Meetings Pursuant to AB 361

It is recommended the Board approve Resolution No. 2022-5-10 authorizing continued use of remote teleconferencing provisions pursuant to AB 361 and Government Code section 54953.

Option 1

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that COVID-19 continues to pose an imminent threat to the health and safety of the community and directly impacts the ability of the members to meet safety in person.

Option 2

BE IT FURTHER RESOLVED, that the governing board has reconsidered the circumstances of the State of Emergency and finds that state or local officials continue to impose or recommend measures to promote social distancing.

Board selected Option 2

Moved by JMcFaul	Seconded by BHoward
<u>Roll Call Vote:</u>	<u>Ayes</u> <u>Nays</u> <u>Abstained</u> <u>Absent</u>
Kelly Wylie	X
Dr. Shirley Peterson	X
Tanya Rogers	X
Bill Howard	X
Jason McFaul	X

Motion carried unanimously, 5-0.

4. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

There were no public comments.

5. ADJOURN TO CLOSED SESSION

Time: 5:07 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SPeterson	Seconded by JMcFaul
<u>Roll Call Vote:</u>	<u>Ayes</u> <u>Nays</u> <u>Abstained</u> <u>Absent</u>
Kelly Wylie	X
Dr. Shirley Peterson	X
Tanya Rogers	X
Bill Howard	X
Jason McFaul	X

Motion carried unanimously, 5-0.

6. CLOSED SESSION

Public Employee Performance Evaluation Pursuant to Government Code 54957

- a. Performance Evaluation, Executive Director

7. RECONVENE REGULAR MEETING

Time: 6:01 p.m.

Tanya Rogers, Clerk, reported that the board approved unanimously, 5-0, the Evaluation for Executive Director as presented.

8. PLEDGE OF ALLEGIANCE

Led by: JMcFaul

9. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

There were no public comments.

10. CORRESPONDENCE/PROPOSALS/REPORTS

10.1. School Highlights, Presented by Christine Feher, Executive Director

10.2. Staff Recognition - Employees with Five and Ten Years of Service, Presented by Christine Feher, Executive Director

11. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

11.1. Minutes of the Regular Board meeting that was held on April 19, 2022

Consent Calendar - Business/Financial Services

11.2. Check Registers and J.P. Morgan Statement - April 2022

11.3. Approval of Surplus of Electronic Devices

11.4. Approval of BoardOnTrack Membership

Consent Calendar - Personnel Services

11.5. Approval of 2022-2023 Certificated Employee Work Year Calendar

11.6. Approval of 2022-2023 Classified Employee Work Year Calendar

11.7. Approval of One-Time Discretionary Bonus - Frances Acin

Consent Calendar - Policy Development

11.8. Approval of existing board policies revised, reviewed, and eliminated by staff for the 2021-2022 school year.

Board Policies: Reviewed

The following are policies being brought to the Board without changes for approval.

9000 Series - Board By-Laws

9000-CPCS Role of the Board

9005-CPCS Governance Standards

9010-CPCS Public Statements

9011-CPCS Disclosure of Confidential-Privileged Information

9012-CPCS Board Member Electronic Communications

9122-CPCS Secretary

9123-CPCS Clerk

Moved by SPeterson

Seconded by TRogers

Roll Call Vote:

Ayes Nays Abstained Absent

Kelly Wylie

X

Dr. Shirley Peterson

X

Tanya Rogers

X

Bill Howard

X

Jason McFaul

X

Motion carried unanimously, 5-0.

12. BUSINESS/FINANCIAL SERVICES

12.1. (Action) Approval of Sage Intacct Accounting Service Contract (Renewal)

It is recommended the Board approve the Sage Intacct Accounting Service Contract for California Pacific Charter Schools - Sonoma (#2037), San Diego

(#1758), and Los Angeles (#1751).

Fiscal Impact: \$15,250.84 to be split by ADA
 (Allocation split may vary dependent on actual enrollment)

California Pacific Charter - Los Angeles (#1751)	\$7,186.19
California Pacific Charter - San Diego (#1758)	\$5,662.64
California Pacific Charter - Sonoma (#2037)	\$2,402.01

Moved by JMcFaul	Seconded by SPeterson			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Kelly Wylie	X			
Dr. Shirley Peterson	X			
Tanya Rogers	X			
Bill Howard	X			
Jason McFaul	X			

Motion carried unanimously, 5-0.

13. PERSONNEL SERVICES

13.1. (Action) Independent Home Study Program (IHS) for the 2022-2023 School Year

Following a public hearing held at the March 8, 2022, board meeting regarding the IHS, it is recommended the Board make a decision on the sustainability of the program for the 2022-2023 school year.

Kelly Wylie, President, requested a board discussion to make an informed decision prior to taking a motion. Christine Feher, Executive Director, shared information with the board regarding item 13.1.

Moved by TRogers	Seconded by SPeterson			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Kelly Wylie	X			
Dr. Shirley Peterson	X			
Tanya Rogers	X			
Bill Howard	X			
Jason McFaul	X			

Motion carried unanimously, 5-0.

14. POLICY DEVELOPMENT

14.1. (Action) Approval of Job Description, Job Title, Salary Schedule, Placement on Salary Schedule, and Length of Contract for the Current Executive Director

It is recommended the Board approve the major components of a contract proposal for the current Executive Director that consist of an updated job description and salary

schedule, salary placement, and length of contract. The final draft of the contract will be presented at the upcoming June 14, 2022, board meeting.

Fiscal Impact: TBD

New motion made by TRogers, seconded by JMcFaul to amend and approve the Job Description, Job Title of Superintendent, Salary Schedule as presented with placement of the salary beginning at Step 8, with consideration of a 3 year contract with details to be negotiated.

Moved by JMcFaul	Seconded by BHoward			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Kelly Wylie	X			
Dr. Shirley Peterson	X			
Tanya Rogers	X			
Bill Howard	X			
Jason McFaul	X			

Motion carried unanimously, 5-0.

14.2. (Action) Approval of 2022-2023 Strategic Staffing Plan

It is recommended the Board approve the 2022-2023 Strategic Staffing Plan for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$8,965,951.42

Moved by SPeterson	Seconded by JMcFaul			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Kelly Wylie	X			
Dr. Shirley Peterson	X			
Tanya Rogers	X			
Bill Howard	X			
Jason McFaul	X			

Motion carried unanimously, 5-0.

14.3. (Action) Approval of Learning Site Agreement between California State University San Bernardino and California Pacific Charter Schools for Practicum Students, Student Teachers, and Interns

It is recommended the Board approve the Learning Site Agreement between California State University San Bernardino and California Pacific Charter Schools for Practicum Students, Student Teachers, and Interns for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: None.

Moved by JMcFaul	Seconded by BHoward			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Kelly Wylie	X			
Dr. Shirley Peterson				X
Tanya Rogers	X			
Bill Howard	X			
Jason McFaul	X			

Motion carried, 4-0.

Shirley Peterson left the meeting at 7:15 p.m.

15. POLICY DEVELOPMENT

15.1. (Action) Review and Discuss New Board Policies

It is recommended the Board review and discuss the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Board Policies: For Approval with changes Requested

Changes are highlighted and/or striked through.

9000 Series - Board By-Laws

9100-CPCS Organization
9110-CPCS Terms of Office
9121-CPCS President

Moved by TRogers	Seconded by JMcFaul			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Kelly Wylie	X			
Dr. Shirley Peterson				X
Tanya Rogers	X			
Bill Howard	X			
Jason McFaul	X			

Motion carried, 4-0.

Board Policies: New for Discussion and Review

9000 Series - Board By-Laws

9200-CPCS Limits of Board Member Authority
9222-CPCS Resignation
9223-CPCS Filling Vacancies

- 9224-CPCS Oath or Affirmation
- 9224E-CPCS Oath or Affirmation Exhibit
- 9230-CPCS Orientation
- 9240-CPCS Board Training
- 9250-CPCS Remuneration, Reimbursement and Other Benefits
- 9260-CPCS Legal Protection
- 9270-CPCS Conflict of Interest
- 9270E-CPCS Conflict of Interest

16. CALENDAR

The next scheduled meeting will be held virtually on June 14, 2022.
Board meeting will also be held on June 21, 2022.

17. BOARD COMMENTS

The Board appreciates all the hard work of the people that contribute to the success of Cal-Pac. They appreciate the open discussion that took place today as they make decisions for the betterment of the students of Cal-Pac

18. CEO COMMENTS

Christine Feher, Superintendent, appreciates the full discussion of each and every matter that is brought to the board and encourages the board to consider an increase to the board stipend.

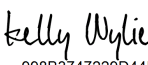
19. ADJOURNMENT

The regular meeting of the Board of Directors adjourned at 7:50 p.m.

Moved by BHoward	Seconded by TRogers			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Kelly Wylie	X			
Dr. Shirley Peterson				X
Tanya Rogers	X			
Bill Howard	X			
Jason McFaul	X			

Motion carried, 4-0.

Signed:

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Kelly Wylie
President, Governing Board

Signed:

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Tanya Rogers
Clerk, Governing Board