

CALIFORNIA PACIFIC CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Minutes

Tuesday, May 11, 2021
Closed Session Begins at 4:30 p.m.
Regular Meeting Begins at 5:00 p.m.



CALPAC

CALIFORNIA PACIFIC CHARTER SCHOOLS

1850 Peary Way, Livermore, CA 94550
129 Nolan Court, Forestville, CA 95436
311 Dolphin Isle, Foster City, CA 94404
4820 Renovo Way, San Diego, CA 91124

Guerneville School District
14630 Armstrong Woods Road, Guerneville, CA 95446

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 995 4173 2498

Join URL: <https://zoom.us/j/99541732498>

1. CALL TO ORDER AND ROLL CALL

Time 4:32 p.m.

1.1. Roll Call

Rickey Trombetta	President - <i>Present</i>
Kelly Wylie	Vice President - <i>Present</i>
Susan Calandra	Member - <i>Present</i>
Dr. Shirley Peterson	Member - <i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of May 11, 2021.

Moved by SCalandra Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 4-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: 4:33 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SPeterson Seconded by SCalandra

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 4-0.

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation: 2 matters

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2).

6. RECONVENE REGULAR MEETING

Time: 5:00 p.m.

Rickey Trombetta, President reported out “no action was taken during the closed session.”

7. PLEDGE OF ALLEGIANCE

Led by: Susan Calandra

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the

agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. Staff Recognition - Employees with Five and Ten Years of Service, Presented by Christine Feher, Executive Director and Ericka Zemmer, Assistant Director
- 9.2. Year End Recap and School Highlights, Presented by Christine Feher, Executive Director
- 9.3. 2020-2021 Second Interim Budget Review Letter - Acton-Agua Dulce Unified School District, Presented by Kurt Madden, CEO
- 9.4. 2020-2021 Second Interim Budget Review Letter - Guerneville School District, Presented by Kurt Madden, CEO
- 9.5. DMS Monthly Update (DMU) - March 2021, Presented by Karl Yoder
- 9.6. Finance and Accounting Update, Presented by Shannon Green
- 9.7. Risk Management Overview for Distance Learning, Presented by Jonathan Schreter, Bolton & Company
- 9.8. The Collaborative Charter Services Organization (CSO) Update, Presented by David Franklin, CEO
- 9.9. 2020-2021 CEO Evaluation - First Reading, Presented by Kurt Madden, CEO
- 9.10. 2020-2021 Board Evaluation - First Reading, Presented by Kurt Madden, CEO
- 9.11. New Board Member Selection Process Update, Presented by Kurt Madden, CEO
- 9.12. 2021-2022 Board Meeting Calendar - First Reading, Presented by Kurt Madden, CEO

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 10.1. Minutes of the Regular Board Meeting that was held on April 13, 2021

Consent Calendar - Business/Financial Services

- 10.2. Check Register - April 2021
- 10.3. Approval of Online Purchasing System (OPS) Service Agreement
- 10.4. Approval of Advancement via Individual Determination (AVID) Membership for 2021-2022
- 10.5. Approval of New CalPac Logos

Consent Calendar - Education/Student Services

- 10.6. Approval of Change in 7-8 Grade Odysseyware Curriculum to Edgenuity

Consent Calendar - Personnel Services

- 10.7. Approval of Certificated Personnel Report
 10.8. Approval of Classified Personnel Report
 10.9. Approval of 2021-2022 Certificated Employee Work Year Calendar
 10.10. Approval of 2021-2022 Classified Employee Work Year Calendar
 10.11. Approval of 2021-2022 Employment Offer Templates

Moved by SCalandra Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie				X <i>Not available the remainder of the meeting. Phone lost connection.</i>
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 3-0.

11. BUSINESS/FINANCIAL SERVICES**11.1. (Action) Approval of California Charter Schools Association (CCSA) Membership**

It is recommended the Board approve the California Charter Schools Association (CCSA) Membership for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$5,285.00

California Pacific Charter - Los Angeles (#1751) \$2,114

California Pacific Charter - San Diego (#1758) \$1,925

California Pacific Charter - Sonoma (#2037) \$1,246

Moved by SPeterson Seconded by SCalandra

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie				X
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 3-0.

11.2. (Action) Approval of the Northwest Evaluation Association (NWEA) MAP Growth Diagnostic Testing Contract 2021-2022

It is recommended the Board approve the Northwest Evaluation Association (NWEA) MAP Growth Diagnostic Testing Contract for California Pacific Charter Schools -

Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751) for the 2021-2022 school year.

Fiscal Impact: \$15,000.00

California Pacific Charter - Los Angeles (#1751) \$6,738.00

California Pacific Charter - San Diego (#1758) \$6,067.50

California Pacific Charter - Sonoma (#2037) \$2,194.50

Moved by SPeterson

Seconded by SCalandra

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie				X
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 3-0.

11.3. (Action) Approval of Parsec Education One-Year Contract

It is recommended the Board approve the Parsec Education one-year contract for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$12,000.00

California Pacific Charter - Los Angeles (#1751) \$4,704.00

California Pacific Charter - San Diego (#1758) \$4,269.60

California Pacific Charter - Sonoma (#2037) \$3,026.40

Moved by SCalandra

Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie				X
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 3-0.

11.4. (Action) Approval of Administrative Support Services Agreement with The Collaborative Charter Services Organization (CSO) for July 1, 2021 - June 30, 2022

It is recommended the Board approve the Administrative Support Services Agreement with The Collaborative Charter Services Organization (CSO) effective July 1, 2021 - June 30, 2022, for California Pacific Charter Schools - Sonoma (#2037),

San Diego (#1758), and Los Angeles (#1751).

11.4.a. The Collaborative CSO Services Agreement with Member Charter Schools

1. Attachment A - List of Services
2. Attachment B - Service Fee Structure

Fiscal Impact: California Pacific Charter - Los Angeles (#1751) \$176,596.0
 California Pacific Charter - San Diego (#1758) \$160,287.90
 California Pacific Charter - Sonoma (#2037) \$113,616.10

Moved by SCalandra Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie				X
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 3-0.

12. EDUCATION/STUDENT SERVICES

12.1. (Action) Approval of 2021 Expanded Learning Opportunities (ELO) Grant Plan

It is recommended the Board approve the 2021 Expanded Learning Opportunities (ELO) Grant Plan for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: None

Moved by SPeterson Seconded by SCalandra

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie				X
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 3-0.

13. PERSONNEL SERVICES

13.1. (Action) Approval of 2021-2022 Strategic Staffing Plan

It is recommended the Board approve the 2021-2022 Strategic Staffing Plan for California Pacific Charter Schools - Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Moved by SCalandra

Seconded by SPeterson

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie				X
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 3-0.

14. CALENDAR

The next scheduled meeting will be held virtually on June 8, 2021.

15. BOARD COMMENTS

The Board Members said they appreciate the details, backup materials, presentations and the opportunity to serve on the Board. They said there is a lot to learn, and let's think about the risks the organization has as an enterprise, and take to heart what Bolton & Company has to offer us. Board President Rickey said she gets excited when telling people about CalPac, saying the retention rate is great and kids are getting what they need. Thank you everyone.

16. CEO COMMENTS

The CEO said he echoes everything the Board has shared and gave a shout out to the CalPac staff and to Dana Pederson, Superintendent from Guernville for hanging in there. This has been a historical night, pointing out that ten years ago staff may have wondered if they would get to ten years, and they did. He said he enjoyed the newsletter, and pointed out that the month of May is mental health month. We need to take care of our staff, family, and students. June is just around the corner and we will finish strong. Thank you all for the outstanding work.

17. ADJOURNMENT

The regular meeting of the Board of Directors adjourned at 7:03 p.m.

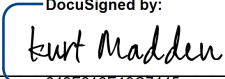
Moved by SCalandra

Seconded by SPeterson

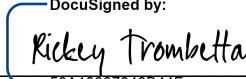
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie				X
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 3-0.

Signed:

DocuSigned by:

643F616E19C7445...
Kurt Madden
Secretary, Governing Board

Signed:

DocuSigned by:

58A18897848B44F...
Rickey Trombetta
President, Governing Board