

CALIFORNIA PACIFIC CHARTER SCHOOLS
Regular Meeting of the Board of Directors

Minutes

Tuesday, June 8, 2021

Closed Session Begins at 4:30 p.m.

Regular Meeting Begins at 5:30 p.m.



**California Pacific
Charter Schools**

1850 Peary Way, Livermore, CA 94550
129 Nolan Court, Forestville, CA 95436
311 Dolphin Isle, Foster City, CA 94404
4820 Renovo Way, San Diego, CA 91124

Guerneville School District
14630 Armstrong Woods Road, Guerneville, CA 95446

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 931 7690 8750

Join URL: <https://zoom.us/j/93176908750>

1. CALL TO ORDER AND ROLL CALL

Time 4:31 p.m.

1.1. Roll Call

Rickey Trombetta	President - <i>Present</i>
Kelly Wylie	Vice President - <i>Absent for Roll Call</i>
Susan Calandra	Member - <i>Present</i>
Dr. Shirley Peterson	Member - <i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of June 8, 2021.

Moved by SCalandra

Seconded by SPeterson

Roll Call Vote:

Ayes Nays Abstained Absent

Rickey Trombetta

X

Kelly Wylie

X

Susan Calandra X
Dr. Shirley Peterson X

Motion carried unanimously, 3-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

Time: 4:32 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SPeterson	Seconded by SCalandra			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie				X
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 3-0.

5. CLOSED SESSION

Conference with Legal Counsel regarding Potential Litigation: 2 matters

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2).

Public Employee Performance Evaluation Pursuant to Government Code 54957

a. Executive Director Evaluation

6. RECONVENE REGULAR MEETING

Time: 5:30 p.m.

Rickey Trombetta, President reported out “no action was taken during the closed session.”

Kelly Wylie joined the meeting during Closed Session.

7. PLEDGE OF ALLEGIANCE

Led by: *Shirley Peterson*

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. School Highlights, Presented by Christine Feher, Executive Director
- 9.2. CA State Controller Certification Letter - Fiscal Year 2019-20 CPCS-Sonoma, Presented by Kurt Madden, CEO
- 9.3. DMS Monthly Update (DMU) - April 2021, Presented by Karl Yoder
- 9.4. Finance and Accounting Update, Presented by Shannon Green, Assistant Director of Fiscal Services
- 9.5. The Collaborative Charter Services Organization (CSO) Update, Presented by David Franklin, CEO *Corrie Amador, HR Director Presented*

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Consent Calendar - Board Meeting Minutes

- 10.1. Minutes of the Regular Board Meeting that was held on May 11, 2021
- 10.2. Minutes of the Special Board Meeting that was held on May 18, 2021
- 10.3. 2021-2022 Board Meeting Calendar

Consent Calendar - Business/Financial Services

- 10.4. Check Register - May 2021
- 10.5. Approval of 2020-2021 CEO Evaluation Instrument
- 10.6. Approval of 2020-2021 Board Evaluation Instrument
- 10.7. Approval of Digital Learning Collaborative Contract for One-Year
- 10.8. Approval of 2021-2022 Hatch & Cesario, Attorneys-At-Law Contract (Renewal)

Consent Calendar - Personnel Services

- 10.9. Approval of Certificated Personnel Report
- 10.10. Approval of Classified Personnel Report
- 10.11. Approval of 2021-2022 Classified Employee Work Year Calendar - Instructional Days

Moved by KWylie

Seconded by SCalandra

Roll Call Vote:

Ayes Nays Abstained Absent

Rickey Trombetta

X

Kelly Wylie

X

Susan Calandra

X

Dr. Shirley Peterson

X

Motion carried unanimously, 4-0.

11. BUSINESS/FINANCIAL SERVICES**11.1. (Action) Approval of 2021-2022 Renewal of Property and Casualty Insurance Policies as Presented by Bolton & Company**

It is recommended the Board approve the renewal rates for all property and casualty insurance policies for the 2021-2022 school year as presented by Bolton & Company.

Fiscal Impact:

California Pacific Charter - Los Angeles (#1751)	\$25,879.84
California Pacific Charter - San Diego (#1758)	\$23,489.92
California Pacific Charter - Sonoma (#2037)	\$16,650.24

Moved by SCalandra

Seconded by SPeterson

Roll Call Vote: Ayes Nays Abstained Absent

Rickey Trombetta

X

Kelly Wylie

X

Susan Calandra

X

Dr. Shirley Peterson

X

Motion carried unanimously, 4-0.

11.2. (Action) Approval of Resolution to Authorize Opening a Bank Account and to Designate Check Signing Authority

It is recommended the Board approve the Resolution to Authorize Opening a Bank Account and to Designate Check Signing Authority for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: None.

Moved by SPeterson

Seconded by KWylie

Roll Call Vote: Ayes Nays Abstained Absent

Rickey Trombetta

X

Kelly Wylie

X

Susan Calandra

X

Dr. Shirley Peterson

X

Motion carried unanimously, 4-0.

11.3. (Action) Approval of 2021-2022 APLUS+ Service Agreement (Renewal)

It is recommended the Board approve the 2021-2022 APLUS+ Service Agreement for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$12,334.00

California Pacific Charter - Los Angeles (#1751)	\$2,037.50
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California Pacific Charter - San Diego (#1758)	\$8,895.25
California Pacific Charter - Sonoma (#2037)	\$1,401.25

Moved by SPeterson	Seconded by SCalandra			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 4-0.

11.4. (Action) Approval of Edgenuity/Purpose Prep Contract

It is recommended the Board approve the contract with Edgenuity/Purpose Prep for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$11,395.00

California Pacific Charter - Los Angeles (#1751)	\$5,118.63
California Pacific Charter - San Diego (#1758)	\$4,609.28
California Pacific Charter - Sonoma (#2037)	\$1,667.09

Moved by SCalandra	Seconded by SPeterson			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 4-0.

11.5. (Action) Approval of Edgenuity/Odysseyware Contract (Renewal)

It is recommended the Board approve the contract with Edgenuity/Odysseyware for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$20,000.00

California Pacific Charter - Los Angeles (#1751)	\$8,984.00
California Pacific Charter - San Diego (#1758)	\$8,090.00
California Pacific Charter - Sonoma (#2037)	\$2,926.00

Moved by SPeterson	Seconded by KWylie			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 4-0.

11.6. (Action) Approval of Engage Systems Contract for One-Year (Renewal)

It is recommended the Board approve the one-year contract with Engage Systems for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$7,500.00

California Pacific Charter - Los Angeles (#1751)	\$3,369.00
California Pacific Charter - San Diego (#1758)	\$3,033.75
California Pacific Charter - Sonoma (#2037)	\$1,097.25

Moved by SCalandra	Seconded by KWylie			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 4-0.

11.7. (Action) Approval of Florida Virtual School Contract for One-Year (Renewal)

It is recommended the Board approve the one-year contract with Florida Virtual School for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$16,425.00

California Pacific Charter - Los Angeles (#1751)	\$7,378.11
California Pacific Charter - San Diego (#1758)	\$6,643.91
California Pacific Charter - Sonoma (#2037)	\$2,402.98

Moved by SPeterson	Seconded by KWylie			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 4-0.

11.8. (Action) Approval of Edmentum Contract for One-Year (Renewal)

It is recommended the Board approve the one-year contract with Edmentum for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$13,300.00

California Pacific Charter - Los Angeles (#1751)	\$5,213.60
California Pacific Charter - San Diego (#1758)	\$4,732.14
California Pacific Charter - Sonoma (#2037)	\$3,354.26

Moved by KWylie

Seconded by SCalandra

Roll Call Vote: Ayes Nays Abstained Absent

Rickey Trombetta

X

Kelly Wylie

X

Susan Calandra

X

Dr. Shirley Peterson

X

Motion carried unanimously, 4-0.

11.9. (Action) Approval of Presence Learning Contract (Renewal)

It is recommended the Board approve the contract with Presence Learning for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$32,000 includes the subscription and monthly access to the portal for two school psychologists and one speech language pathologist.

California Pacific Charter - Los Angeles (#1751)	\$12,544.00
California Pacific Charter - San Diego (#1758)	\$11,385.60
California Pacific Charter - Sonoma (#2037)	\$8,070.40

Moved by SPeterson

Seconded by SCalandra

Roll Call Vote: Ayes Nays Abstained Absent

Rickey Trombetta

X

Kelly Wylie

X

Susan Calandra

X

Dr. Shirley Peterson

X

Motion carried unanimously, 4-0.

11.10. (Action) Approval of 2021-2022 DocuSign Contract (Renewal)

It is recommended the Board approve the 2021-2022 contract with DocuSign for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758),

and Los Angeles (#1751).

Fiscal Impact: \$5,691.60

California Pacific Charter - Los Angeles (#1751)	\$2,231.11
California Pacific Charter - San Diego (#1758)	\$2,025.07
California Pacific Charter - Sonoma (#2037)	\$1,435.42

Moved by KWylie	Seconded by SPeterson			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 4-0.

11.11. (Action) Approval of RingCentral Contract for One-Year (Renewal)

It is recommended the Board approve the one-year contract with RingCentral for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$22,852.68

California Pacific Charter - Los Angeles (#1751)	\$8,958.25
California Pacific Charter - San Diego (#1758)	\$8,130.98
California Pacific Charter - Sonoma (#2037)	\$5,763.45

Moved by SPeterson	Seconded by KWylie			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 4-0.

11.12. (Action) Approval of Raindrop Contract for One-Year (Renewal)

It is recommended the Board approve the one-year contract with Raindrop for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: \$41,200.00

California Pacific Charter - Los Angeles (#1751)	\$15,980.00
California Pacific Charter - San Diego (#1758)	\$14,532.00
California Pacific Charter - Sonoma (#2037)	\$10,688.00

Moved by SCalandra	Seconded by SPeterson			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 4-0.

12. EDUCATION/STUDENT SERVICES

12.1. (Action) Approval of Track A Calendar

It is recommended the Board approve the Track A Calendar for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Fiscal Impact: None.

Moved by SCalandra	Seconded by SPeterson			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 4-0.

13. POLICY DEVELOPMENT

13.1. (Action) Approval of California Pacific Charter Schools Mission Statement, Vision Statement and Core Values

It is recommended the Board approve the Mission Statement, Vision Statement and Core Values for California Pacific Charter Schools, Sonoma (#2037), San Diego (#1758), and Los Angeles (#1751).

Moved by SPeterson	Seconded by SCalandra			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 4-0.

14. PUBLIC HEARING

14.1. (Hearing) Proposed Budget 2021-22

It is recommended the Board enter into a public hearing regarding the Proposed Budget for the 2021-22 school year. During the hearing there will be a presentation on the Proposed Budget for the 2021-22 school year.

- a. 2021-22 July Budget Narrative
- b. 2021-22 July Budget - California Pacific Charter Schools
- c. 2021-22 Budget Overview for Parents (San Diego)
- d. 2021-22 Budget Overview for Parents (Los Angeles)
- e. 2021-22 Budget Overview for Parents (Sonoma)

Moved by SPeterson and seconded by SCalandra to open the Hearing. There were no comments in the chat box. Shannon Green, Assistant Director of Fiscal Services presented the Proposed Budget and Overview for Parents.

Hearing Open: 7:00 p.m. Hearing Closed: 7:18 p.m.

14.2. (Hearing) Local Control & Accountability Plan (LCAP) 2021-22

It is recommended the Board enter into a public hearing regarding the LCAP for 2021-22. During the hearing there will be a presentation on the LCAP for 2021-22.

- a. 2021-22 LCAP Plan Summary (San Diego)
- b. Annual Update for the 2019-20 LCAP Plan Year (San Diego)
- c. 2021-22 LCAP Plan Summary (Los Angeles)
- d. Annual Update for the 2019-20 LCAP Plan Year (Los Angeles)
- e. 2021-22 LCAP Plan Summary (Sonoma)
- f. Annual Update for the 2019-20 LCAP Plan Year (Sonoma)

Moved by SPeterson and seconded by KWylie to open the Hearing.

Public Comment: *Christine Feher, Executive Director read a comment provided by a parent, 5th grade teacher, Frances Acin; "As a school member and school site council member, I always felt my input was taken into consideration and helped influence CalPac's educational priorities and budgetary spending. I was highly impressed with the goals and targets included in the LCAP. I believe that the plan action in the LCAP will support all student learning, including english learners. It was written strategically to identify specific steps needed to achieve student success, determined priorities and approaches. Thank you."*

Ericka Zemmer, Assistant Director Presented the LCAP.

Hearing Open: 7:19 p.m. Hearing Closed: 7:46 p.m.

15. ORGANIZATIONAL STRUCTURE OF THE BOARD

15.1. (Action) Election of Officer - Clerk

The Board President will take action to elect a new Board Clerk.

1. Elections

1a. Board Clerk *Shirley Peterson*

Moved by SCalandra	Seconded by SPeterson			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 4-0.

15.2. (Action) Selection and Appointment of a New Board Member

It is recommended the Board conduct a selection process for the appointment of a new Board Member due to a current vacancy.

Four candidates were interviewed and each were asked the same four (4) interview questions.

- 1. Tom Baumgarten*
- 2. William J. Howard*
- 3. Cheryl Palladino*
- 4. Dr. Gabe Soumakian*

Board Discussion: Tabled to Thursday, Special Board meeting, 6/10/21.

Moved by KWylie	Seconded by SCalandra			
<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
Rickey Trombetta	X			
Kelly Wylie	X			
Susan Calandra	X			
Dr. Shirley Peterson	X			

Motion carried unanimously, 4-0.

16. CALENDAR

The next scheduled meeting will be held virtually on July 13, 2021.

A Special Board meeting is scheduled on June 10th.

17. BOARD COMMENTS

The Board thanked all the staff for a great job on the LCAP and Budget presentations, and for the discussion regarding the evaluation process. They said we accomplished a lot today and suggested that in future board meetings they would like to get all the slides to the presentations before the meetings to review, and receive a video of student presentations. Thank you!

18. CEO COMMENTS

The CEO said great job to the CalPac Board, gave a shout out to CalPac staff, thanked Corrie, Lori, and Kelly for their support saying there has been several hours of heavy lifting to make this meeting happen. He said we will find ways to consolidate the presentations and this will help our meetings to shorten up in the next year. Super job tonight. Thank you!

19. ADJOURNMENT

The regular meeting of the Board of Directors adjourned at 8:42 p.m.

Moved by KWylie

Seconded by SCalandra

Roll Call Vote:

Ayes Nays Abstained Absent

Rickey Trombetta

X

Kelly Wylie

X

Susan Calandra

X


Dr. Shirley Peterson

X


Motion carried unanimously, 4-0.

Signed:

Signed:

DocuSigned by:

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Kurt Madden
Secretary, Governing Board

DocuSigned by:

58A18897848B44F...

Rickey Trombetta
President, Governing Board