

**California Pacific Charter Schools
Regular Meeting of the Board of Directors
Agenda**

**Thursday, January 16, 2020
Regular Meeting Begins at 4:00 p.m.**



100 East San Marcos Blvd., Suite 350, San Marcos, CA 92069
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771
1850 Peary Way, Livermore, CA 94550 805-657-0606

North Vallejo Community Center - Craft Room
1121 Whitney Avenue, Vallejo, CA 94589

Guerneville School District
14630 Armstrong Woods Road, Guerneville, CA 95446

Zoom Meeting Information
Dial In: 1-669-900-9128
Meeting ID: 554-219-330
Join URL: <https://zoom.us/j/554219330>

MISSION STATEMENT

Our mission is to honor students and stakeholders by providing ongoing support and servant leadership in a professional, cohesive, and collaborative manner. We will strengthen programs through collaboration, innovation, communication, and the sharing of resources.

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Governing Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Northern California Collaborative Charter at 760-494-9646.

1. **CALL TO ORDER AND ROLL CALL**

Time _____ p.m.

1.1. Roll Call

| | |
|----------------|----------------|
| David Franklin | President |
| Kelly Wylie | Vice President |
| Steve Fraire | Clerk |

2. **APPROVE/ADOPT AGENDA**

Action It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of January 16, 2020.

Roll Call Vote:

David Franklin
Kelly Wylie
Steve Fraire

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. **PUBLIC COMMENT - CLOSED SESSION**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

4. **ADJOURN TO CLOSED SESSION**

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Roll Call Vote:

David Franklin
Kelly Wylie
Steve Fraire

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

5. **CLOSED SESSION**

Time: _____

Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2). Number of Potential Cases: 2

6. **RECONVENE REGULAR MEETING**

Time: _____

7. **PLEDGE OF ALLEGIANCE**

Led by _____

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda item or non-agenda item to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Discussion

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. Program Update
- 9.2. Board Member Contract - First Reading

10. CONSENT CALENDAR

Action
Enclosure

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

- 10.1. Minutes of the Regular Board Meeting that was held on December 5, 2019
- 10.2. Check Voucher

Consent Calendar - Business/Financial Services

- 10.3. Approval of Installation of Cabling and Data Wiring - CalPac

Consent Calendar - Personnel Services

- 10.4. Approval of Certificated Personnel Report
- 10.5. Approval of Professional Learning Community (PLC) Facilitator Stipend - CalPac
- 10.6. Approval of Completion of Mandatory Staff Training
- 10.7. Approval of Job Descriptions

Roll Call Vote:

David Franklin
Kelly Wylie
Steve Fraire

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action
Enclosure

11. BUSINESS/FINANCIAL SERVICES

11.1. Approval of Renewal DocuSign Service Agreement - The Collaborative

It is recommended the Board approve the renewal of the service agreement with DocuSign for the period of 12/21/19 through 12/20/20.

Roll Call Vote:

David Franklin
Kelly Wylie
Steve Fraire

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

11.2. Approval of Testing Supplies

It is recommended the Board approve the testing supplies for NorCal testing (CAASPP and ELPAC).

Action
Enclosure

Roll Call Vote:

David Franklin
Kelly Wylie
Steve Fraire

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

12. POLICY DEVELOPMENT

12.1. Approval of Board Policies - Personnel Series

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Action
Enclosure

Personnel Services

- 4033-CPCS Meal Period and Rest Break Policy
- 4034-CPCS Lactation Accommodation Policy
- 4040-CPCS Drug, Alcohol, and Smoke-Free Workplace Policy
- 4041-CPCS Acceptable Use of Technology Policy
- 4050-CPCS Payroll Withholdings Policy
- 4051-CPCS COBRA Benefits Policy

Roll Call Vote:

David Franklin
Kelly Wylie
Steve Fraire

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

Action

13. ORGANIZATIONAL STRUCTURE OF THE BOARD

13.1. Election of Board Member Positions

1. President of the Board

Roll Call Vote:

David Franklin
Kelly Wylie
Steve Fraire

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

2. Vice President of the Board

Roll Call Vote:

David Franklin
Kelly Wylie
Steve Fraire

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

3. Clerk of the Board

Roll Call Vote:

David Franklin
Kelly Wylie
Steve Fraire

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

14. CALENDAR

The next scheduled meeting will be held virtually on February 6, 2020.

15. BOARD COMMENTS

16. CEO COMMENTS

17. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at _____p.m.

Roll Call Vote:

Steve Fraire

Action

David Franklin
Kelly Wylie

Moved by _____ Seconded by _____ Ayes _____ Nays _____ Absent _____

FOR MORE INFORMATION

For more information concerning this agenda, please contact
California Pacific Charter Schools
Telephone, 949-752-0527