

**Community Collaborative Charter School**  
**Special Meeting of the Board of Trustees**  
Agenda – Phone In Board Meeting

1782 La Costa Meadows Dr., Suite 102, San Marcos, CA 92078  
1185 Calle Dulce, Chula Vista, CA 91910 619-417-7730  
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615  
16222 Quail Rock Rd., Ramona, CA 92065 760-300-5966  
1160 Cuyamaca Ave., Chula Vista, CA 91911 619-933-6176  
277 Boyd Road, Pleasant Hill, CA 94523 619-871-1771

Call In Number: 563-999-2090 Access Code: 701040  
Tuesday, April 25, 2017 10:45a.m.

**MISSION STATEMENT**

Our mission is to create a diverse and individualized learning environment that supports every student and strengthens relationships between families, programs, authorizers, and the community. With a strong foundation of award winning educator experience, we provide organizational and professional support to charter programs so that they can focus on creating customizable learning for any student.

**THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE:**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

**REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY**

The Governing Board’s presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Community Collaborative Charter School at 760-494-9646.

1. **Call to Order and Roll Call** Time \_\_\_\_\_ a.m.
- 1.1. Roll Call
- |                  |                |
|------------------|----------------|
| William Hall     | President      |
| Steve Fraire     | Vice President |
| Susan Houle      | Clerk          |
| Michael Humphrey | Member         |
| David Franklin   | Member         |

Action

**2. Approve/Adopt Agenda**

It is recommended the Board of Trustees adopt as presented, the agenda for the Special Board Meeting of April 25, 2017.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**3. Public Comment – Closed Session**

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board’s jurisdiction under section 8.0 Public Comments at Board Meetings.

**4. Adjourn to Closed Session**

The board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**5. Closed Session**

The Board will consider and may act on any of the following items in closed session; any action taken in closed session will be reported in open session as required by law.

A. Personnel Matters

Pursuant to Government Code Section 54957

B. Legal Matters

Pursuant to Government Code section 54956.9

- 1. Potential litigation

**5.1 Report of Action Taken in Closed Session**

The Board will report any action taken in closed session as required by law.

**6. Reconvene Regular Meeting**

Time \_\_\_\_\_ a.m.

**7. Pledge of Allegiance**

Led by \_\_\_\_\_

**8. Public Comments/Recognition/Reports**

Please submit a Request to Speak to the Board of Trustees card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is no intended to be a

question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

Information

**9. Correspondence/Proposal/Reports**

**9.1. CEO Report**

**9.2. 1<sup>st</sup> LCAP - Annual Review Input Meeting Presentation**

**9.3. SARC Report – CCCS & PACS**

Action

Enclosure

**10. Consent Agenda**

**10.1. Minutes from the Regular Board Meeting on February 14, 2017**

**10.2. Minutes from the Special Board Meeting on February 28, 2017**

**10.3. Check Register-February 1, 2017 through March 31, 2017- CCCS**

**10.4. Check Register-February 1, 2017 through March 31, 2017-PACS**

**10.5. Williams/Valenzuela 2<sup>nd</sup> Quarter Report – CCCS**

**10.6. Williams/Valenzuela 2<sup>nd</sup> Quarter Report – PACS**

**10.7. Williams/Valenzuela 3<sup>rd</sup> Quarter Report – CCCS**

**10.8. Williams/Valenzuela 3<sup>rd</sup> Quarter Report - PACS**

**10.9. School Calendars for 2017/18 – CCCS**

**10.10. School Calendars for 2017/18 - PACS**

**10.11. Job Descriptions**

**10.12. Updated Raindrop Agreements – CCCS**

It is recommended that the Board ratify the updated marketing services agreement with Raindrop for Community Collaborative Charter School.

**10.13. Updated Raindrop Agreements – Sage Oak**

It is recommended that the Board ratify the updated marketing services agreement with Raindrop for Sage Oak.

**10.14. Sage Oak App**

It is recommended that the Board approve the purchase of an app from TappIT Technology by Sage Oak.

**10.15. Technology Purchase**

It is recommended that the Board approve the purchase of iPhones for the Administration team.

**10.16. Approval of Certificated Employees**

It is recommended that the Board ratify the contract of the following certificated employees:

<b>Employee Number</b>	<b>Position</b>	<b>Program</b>	<b>Effective Date</b>
A01S	Teacher	Sage Oak	2/14/17
A01N	Teacher	Sage Oak	2/14/17
A01F	Guidance Coordinator	Sage Oak	3/20/17
A02D	Curriculum Writer-Stipend	Track A	3/1/17
A03P	Curriculum Writer-Stipend	Track A	3/1/17
A06N	Curriculum Writer-Stipend	Track A	3/1/17
A03O	Curriculum Writer-Stipend	Track A	3/1/17
A03J	Curriculum Writer-Stipend	Track A	3/1/17
A06N	Track A Manager	Track A	5/1/17
A03F	Track A Manager	Track A	5/1/17
A022	Track A Manager	Track A	5/1/17
A00K	Track A Manager-Stipend	Track A	5/1/17
A02S	Special Project Coordinator-Stipend	Admin	4/1/17
161741	SELPA Stipend	Admin	5/1/17

**10.17. Approval of Classified Employees**

It is recommended that the Board ratify the contract of the following classified employees:

<b>Employee Number</b>	<b>Position</b>	<b>Program</b>	<b>Effective Date</b>
A08Q	Admissions & Records Assistant Clerk	Pathways	2/24/17
A08T	Admissions & Records Clerk	Pathways	3/9/17
A08X	Track A Admissions Clerk	Track A	4/3/17
A08U	Document Translator	CCCS	3/13/17
A08W	Purchasing/Payroll Clerk	CCCS	4/3/17
A08Z	Track A HR Coordinator	Admin	4/10/17
A090	Instructional Aide	SM Blended	4/24/17

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**11. Business/Financial Services**

Action  
Enclosure

**11.1. Charter Petition – Keppel Partnership Academy**

It is recommended that the Board approve the Charter Petition for Keppel Partnership Academy with the Keppel Union School District.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.2. Instructional Funds for 2017/18 – CCCS**

It is recommended that the Board approve the 2017/18 Instructional Funds of \$2700 for grades K-8 and \$3200 for grades 9-12 for Community Collaborative Charter Schools.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.3. Instructional Funds for 2017/18 - PACS**

It is recommended that the Board approve the 2017/18 Instructional Funds of \$2500 for grades K-8 and \$3000 for grades 9-12 for Pathways Academy Charter Schools.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.4. 2015 Tax Returns-CCCS**

It is recommended that the Board approve the 2015 tax returns for Community Collaborative Charter School.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.5. Second Interim Financial Report – CCCS**

It is recommended that the Board ratify the Second Interim financial report for Community Collaborative Charter School.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.6. Second Interim Financial Report – PACS**

It is recommended that the Board ratify the Second Interim financial report for Pathways Academy Charter School.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.7. Independent Auditor Selection for 2016/17-CCCS**

It is recommended that the Board ratify the selection of Vicenti, Lloyd & Stutzman to complete the 2016/17 Community Collaborative Charter School audit.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.8. Independent Auditor Selection for 2016/17-PACS**

It is recommended that the Board ratify the selection of Vicenti, Lloyd & Stutzman to complete the 2016/17 Pathways Academy Charter School audits.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.9. Office Lease for Sage Oak**

It is recommended that the Board approve the lease for the Sage Oak office.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.10. Office Furniture for Sage Oak**

It is recommended that the Board approve the proposed budget for office furniture for the new Sage Oak.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.11. Office Furniture for San Marcos Admin Office**

It is recommended that the Board approve the proposed budget for office furniture for the San Marcos administrative offices.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.12. Resolution Regarding Intra-Company Funds Transfer-CCCS**

It is recommended that the Board approve the resolution to allow the transfer of funds between Community Collaborative Charter School and Community Collaborative Virtual School, County Collaborative Charter School and Pathways Academy Adult Education.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

- 11.13. Resolution Regarding Education Protection Account 2016/17-CCCS**  
It is recommended that the Board approve the resolution which states that 100% of the funding from the 2016/17 Education Protection Account for Community Collaborative Charter School is used for teacher's salaries and benefits.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

- 11.14. Resolution Regarding Education Protection Account 2016/17-PACS**  
It is recommended that the Board approve the resolution which states that 100% of the funding from the 2016/17 Education Protection Account for Pathways Academy Charter School is used for teacher's salaries and benefits.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

- 11.15. OPS Service Agreement – Pathways Academy**  
It is recommended that the Board approve the OPS Services Agreement for Pathways Academy for the 2017/18 year.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

- 11.16. OPS Service Agreement – Sage Oak**  
It is recommended that the Board approve the OPS Services Agreement for Sage Oak for the 2017/18 year.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

- 11.17. OPS Service Agreement – Track A**  
It is recommended that the Board Board approve the OPS Services Agreement for Track A for the 2017/18 year.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**11.18. MOU – Keppel Union School District**

It is recommended that the Board approve the MOU between Keppel Partnership Academy and Keppel Union School District for 2017/18.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**12. Personnel Services**

**12.1. US Healthworks Contract**

It is recommended that the Board approve the contract with US Healthworks to provide TB tests to employees and potential employees of Community Collaborative Charter Schools.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

Action  
Enclosure

**12.2. School Safety Plans for 2017/18**

It is recommended that the Board approve the 2017/18 School Safety Plan for Pathways Academy Charter Schools and Community Collaborative Charter Schools.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

**13. Board Comments**

**14. Calendar**

The next scheduled board meeting is June 13, 2017 at a location to be determined.

Action

**15. Adjournment**

The Regular meeting of the Board of Trustees adjourned at \_\_\_\_\_ a.m.

Moved by \_\_\_\_\_ Seconded by \_\_\_\_\_ Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Absent \_\_\_\_\_

FOR MORE INFORMATION

For more information concerning this agenda, please contact Community Collaborative Charter School

Telephone, 760-494-9646